

The Region 4 ESC Board of Directors' Regular Meeting Minutes
December 17, 2024
Board Room
7145 West Tidwell Road
Houston, Texas 77092

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular meeting on December 17, 2024, at 11:00 a.m. The following Board Members were in attendance: Mrs. Linda Tinnerman, Dr. King Davis, Mr. Victor White, Mrs. LaVerie Wise, Mrs. Carmen Moreno, Mr. Andy Reyes, Ms. Lalla Morris, and Mrs. Scotty Bass.

Staff members in attendance included: Dr. Rodney Watson, Dr. Kelly Ingram, Dr. Jennifer Brock, Ms. Stephanie Noriega, Mr. Jeff Kohrman, Dr. Julie Hill, and Dr. Melody Goffney. Ms. Jorgannie Carter participated over Zoom.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 11:05 a.m. by Mrs. Linda Tinnerman, Chair.
- B. The invocation was led by Mrs. Carmen Moreno. The pledges of allegiance were led by Mr. Victor White.
- C. There were no comments from the public.
- D. Dr. Watson shared that the Region 4 Literacy & Language team hosted two successful, record-breaking, and historical conferences—The Dyslexia Conference and the Bilingual/ESL Conference. He shared that the Region 4 team continues to donate and volunteer with Holbrook Elementary's student holiday store. Dr. Watson shared that two Region 4 Superintendents announced retirement and reminded Board Members of a Special-called Meeting in January.

2. Reports/Information Items

- A. Dr. Julie Hill shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
- B. Ms. Jorgannie Carter shared the report on public agencies utilizing OMNIA Partners/Region 4 Education Service Center (ESC) contracts.

3. Consent Agenda

Mrs. Linda Tinnerman recommended that Items 3A-1, 3B-1, and 3B-2 be presented, reviewed, and handled in one motion, one second, and one vote.

A. Administration

3A-1 Approval of the minutes of the regular meeting on October 29, 2024

B. Business Office

3B-1 Approval of budget amendments

3B-2 Approval of Fiscal Year 2024–2025 Financial Statement Report as of October 31, 2024, and Monthly Investment Report as of October 31, 2024.

A motion was made by Mrs. Carmen Moreno and seconded by Dr. King Davis to approve consent agenda items 3A-1, 3B-1, and 3B-2 as presented. The motion carried unanimously.

4. Action Items

A. Administration

4A-1 A motion was made by Mrs. LaVerie Wise and seconded by Mr. Andy Reyes to approve the Board of Directors' Election Order and Notice for the March 1, 2025 to April 5, 2025 election for Place 1 and Place 2 as submitted. Dr. Rodney Watson shared information regarding the approval of Board of Directors' Election Order and Notice for the March 1, 2025 to April 5, 2025 election for Place 1 and Place 2 The motion carried unanimously.

B. Business

4B-1 A motion was made by Dr. King Davis and seconded by Mrs. LaVerie Wise to approve the procured budgeted purchases that aggregate one hundred thousand dollars (\$100,000) or more as presented. Ms. Jorgannie Carter shared information regarding the ratification of procured budgeted purchases that aggregate \$100,000 or more. The motion carried unanimously.

4B-2 A motion was made by Ms. Lalla Morris and seconded by Mr. Victor White to approve the procured budgeted purchases aggregating one hundred thousand dollars (\$100,000) or more, and authorize subsequent purchases as requested, for the Open Education Resource (OER) Instructional Material Print Operations Project as presented. Ms. Jorgannie Carter shared information regarding approval of Procured Budgeted Purchases Aggregating \$100,000 or More for the Open Education Resource Instructional Materials Print Operations Project. The motion carried unanimously.

4B-3 A motion was made by Mrs. Carmen Moreno and seconded by Mrs. Scotty Bass to approve a one (1) year contract with the option of four (4) one-year renewals for Open Education Resources Trade Books as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for Open Education Resources Trade Books. Administration recommends primary award to Follett School Solutions, LLC. Administration recommends secondary award to BookXchange, LLC and Booksource, Inc. The motion carried unanimously.

4B-4 A motion was made by Mr. Victor White and seconded by Dr. King Davis to approve the amended contract total of five hundred ninety-nine thousand four hundred nineteen dollars (\$599,419) with EPS US, LLC for the Print MIS as presented. Ms. Jorgannie Carter shared information regarding approval of contract amendment for the Print Management

Information System to support the Open Education Resources Printing Program. The motion carried unanimously.

- 4B-5 A motion was made by Mrs. Scotty Bass and seconded by Mrs. Carmen Moreno to approve the Resolution for the commitment of General Fund Balance and transfer of funds to the Capital Projects Fund as presented. Ms. Jorgannie Carter shared information regarding the approval of Board Resolution for the commitment of General Fund Balance and transfer of funds to the Capital Projects Fund. The motion carried unanimously.

C. OMNIA Partners

- 4C-1 A motion was made by Ms. Lalla Morris and seconded by Mr. Victor White to approve three (3) year contract with the option of two (2) one-year renewals for Auctioneer Services as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for Auctioneer Services. Administration recommends award to Lemons Auctioneers, LLC; Liquidity Services Operations, LLC dba GovDeals; Lone Star Auctioneers, Inc.; and Purple Wave, Inc. The motion carried unanimously.
- 4C-2 A motion was made by Mrs. Carmen Moreno and seconded by Mrs. Scotty Bass to approve three (3) year contract with the option of two (2) one-year renewals for HVAC Solutions, Related Products and Services as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for HVAC Solutions, Related Products and Services. Administration recommends award to Daikin Applied Americas, Inc.,; Parts Town, LLC; and TDIndustries, Inc. The motion carried unanimously.
- 4C-3 A motion was made by Mrs. LaVerie Wise and seconded by Mr. Andy Reyes to approve three (3) year contract with the option of two (2) one-year renewals for Software Solutions and Services as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for Software Solutions and Services. Administration recommends award to Aigle Mind, Inc.; Ardham Technologies, Inc.; Carahsoft Technology Corporation; DLT Solutions LLC; Edmentum, Inc.; Frontline Technologies Group LLC dba Frontline Education; Hyland Software, Inc.; Hypersign, LLC.; and Interplay Learning, Inc. The motion carried unanimously.
- 4C-4 A motion was made by Mr. Victor White and seconded by Ms. Lalla Morris to approve three (3) year contract with the option of two (2) one-year renewals for selected employee benefits supplemental as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for Selected Employee Benefits Supplemental. Administration recommends award to Aflac Group Insurance; Metropolitan Life Insurance Company; Nationwide Mutual Insurance Company; Next Level Medical, LLC/NLUC PLLC; and Texas Life Insurance Company. The motion carried unanimously.

4C-5 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Carmen Moreno to approve a three (3) year contract with the option of two (2) one-year renewals for Furniture, Installation, and Related Services as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for Furniture, Installation, and Related Services. Administration recommends award to Affordable Interior Systems, Inc. (AIS); Allsteel LLC; Enwork; Exemplis LLC; Identity Group; Irwin Seating Company; Jasper Seating Company, Inc.; Kimball International Brands, Inc.; Krueger International, Inc.; Lakeshore Learning Materials, LLC; Meteor Education, LLC; ODP Business Solutions; OFS Brands Inc.; Safco Products Co.; School Specialty, LLC; Teknion LLC; The HON Company LLC; VS America, Inc.; WB Manufacturing, LLC; and Wenger Corporation. The motion carried unanimously.

5. Adjournment

There being no further business, a motion was made by Mrs. Carmen Moreno and seconded by Mr. Andy Reyes to adjourn the meeting. Mrs. Linda Tinnerman adjourned the meeting at 11:38 a.m.



Chair



Secretary