

The Region 4 ESC Board of Directors' Regular Meeting Minutes
October 23, 2023
District Systemic Support Conference Room, Region 4 Education Service
Center
7145 West Tidwell Road
Houston, Texas 77092

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular meeting on October 23, 2023, at 11:00 a.m. The following Board Members were in attendance: Mrs. Scotty Bass, Mrs. Linda Tinnerman, Mrs. Carmen Moreno, Mrs. LaVerie Wise, and Mr. Victor White. Dr. Hugh Hayes, Ms. Lalla Morris, and Mr. Andy Reyes were absent.

Staff members in attendance included: Dr. Rodney Watson, Dr. Kelly Ingram, Ms. Kristi Hernandez, Mr. Jeff Kohrman, Mr. Robert Zingelmann, Dr. Julie Hill, Dr. Sylvia Mitchell, and Dr. Melody Goffney.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 11:00 a.m. by Mrs. Carmen Moreno, Chair.
- B. The invocation was led by Mrs. Scotty Bass. The pledges of allegiance were led by Mrs. Linda Tinnerman.
- C. There were no comments from the public.
- D. Dr. Watson shared a video the Region 4 Communications team created for Region 4 employees. He also shared information about the newly developed Region 4 logo, highlights from Region 4 Convocation, and building renovation updates.

2. Reports/Information Items

- A. Dr. Melody Goffney shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
- B. Mr. Robert Zingelmann shared the report on public agencies utilizing OMNIA Partners/Region 4 Education Service Center (ESC) contracts.

3. Consent Agenda

Mrs. Carmen Moreno recommended that Items 3A-1, 3B-1, 3B-2, and 3C-1 be presented, reviewed, and handled in one motion, one second, and one vote.

A. Administration

- 3A-1 Approval of the minutes of the Regular meeting on August 22, 2023.

B. Business Office

- 3B-1 Approval of budget amendments.
- 3B-2 Approval of Fiscal Year 2023-2024 Financial Status Recap Report as of September 30, 2023, and Investment Portfolios as of August 31, 2023, and September 30, 2023.

C. OMNIA Partners
3C-1 Approval of contract renewals

March 2024

- AVI SPL
- B&H foto & Electronics Corp.
- Best Buy Stores, L.P.
- D2L
- Fastenal
- Hi-Line Electric Co., dba Hi-Line, Inc.
- Instructure, Inc.
- Kimball Midwest
- Lawson Products, Inc.
- Lowe's Home Centers, Inc.
- Northern Safety
- W.W. Grainger, Inc.
- WESCO Distribution, Inc.

April 2024

- Affordable Interior Systems, Inc. (AIS)
- AllSteel Inc.
- ASSA Group, Inc. dba Enwork
- Exemplis LLC
- The HON Company LLC
- Irwin Seating Company
- Jasper Group (Jasper Seating Company, Inc.)
- Krueger International, Inc.
- MeTEOR Education, LLC
- National Office Furniture, Inc.
- ODP Business Solutions, LLC
- OFS Brands Inc.
- Safco Products Co.
- School Specialty, Inc.
- Teknion LLC
- Trendway Corporation
- VS America, Inc.
- Agile Mind Educational Holdings, Inc.
- Edmentum, Inc.
- Carahsoft Technology Corporation
- BELFOR USA Group, Inc.
- Brown & Root Industrial Services, LLC
- CORE Construction Services of Texas, Inc.

- Cotton Commercial USA, Inc
- DKI Restoration, LLC dba DKI Commercial Solutions, LLC
- BELFOR USA Group, Inc.
- Brown & Root Industrial Services, LLC
- CORE Construction Services of Texas, Inc.
- RS Commercial Construction, LLC
- J.T. Vaughn Construction, LLC
- Weatherproofing Technologies, Inc.
- ADP
- Staffmark Group, LLC
- McGriff, Seibels & Williams, Inc.

May 2024

- Konica Minolta Business Solutions U.S.A. Inc.
- Kyocera Document Solutions America, Inc.
- Toshiba America Business Solutions, Inc.
- Xerox Corporation
- CDW Government LLC
- GovConnection, Inc. dba Connection – Public Sector Solutions
- HP Inc.
- Iron Bow Technologies, LLC
- ODP Business Solutions, LLC
- ThunderCat Technology, LLC
- World Wide Technology
- ServiceWear Apparel, Inc.

A motion was made by Mrs. Scotty Bass and seconded by Mrs. Linda Tinnerman to approve all consent agenda items as presented. The motion carried unanimously.

4. Action Items

A. Administration

- 4A-1 A motion was made by Mr. Victor White and seconded by Mrs. LaVerie Wise to authorize the Executive Director or designee to negotiate final terms and enter into an agreement with an option for two (2) additional annual renewals for twelve (12) months each year with Globo Language Solutions, LLC (formerly known as Crabtree Interpreting Services) and Webbco Enterprises, LLC. Dr. Kelly Ingram shared information regarding the approval of Globo Language Solutions, LLC and Webbco Enterprises, LLC interpreting services contracts. The motion carried unanimously.
- 4A-2 A motion was made by Mrs. Linda Tinnerman and seconded by Mr. Victor White to authorize the Executive Director to negotiate final terms, enter into an agreement, and pay for services for the development of identified Texas Curriculum Resources as directed by the TEA Commissioner, facilitated by Region 10, and including all twenty ESCs.

Dr. Kelly Ingram presented information about the Texas Curriculum Management Program Collaborative agreement and payment of invoice. The motion carried unanimously.

4A-3 A motion was made by Mr. Victor White and seconded by Mrs. Scotty Bass to authorize Executive Director or designee to negotiate final terms and execute an amendment to the professional services agreement with DSQuorum LLC for online community development and communications work in an amount not to exceed \$350,000. Mr. Jeff Kohrman reviewed information regarding the approval of an increase in award amount to DS Quorum LLC. The motion carried unanimously.

4A-4 A motion was made by Mrs. Scotty Bass and seconded by Mrs. LaVerie Wise to authorize Executive Director or designee to negotiate final terms and execute an amendment to the professional services agreement with Education Analytics, Inc. for custom user-informed agile development in an amount not to exceed \$1,750,000. Mr. Jeff Kohrman reviewed information about the approval of an increase in award amount to Education Analytics, Inc. The motion carried unanimously.

B. Business

4B-1 A motion was made by Mrs. Linda Tinnerman and seconded by Mrs. LaVerie Wise to approve Board Policy CBF (LOCAL) Revenue Sources Investments in one reading, as presented. Dr. Rodney Watson and Mr. Robert Zingelmann shared information regarding Board Policy CBF (LOCAL) Revenue Sources Investments. The motion passed unanimously.

4B-2 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Scotty Bass to approve the workplace interior furniture purchase with a cost not to exceed \$1,850,000, which will be funded from the Budgeted General Fund Capital Improvement Appropriations as presented. Mr. Robert Zingelmann reviewed information about the approval of workplace interior furniture purchase. The motion passed unanimously.

C. OMNIA Partners

4C-1 A motion was made by Mrs. Scotty Bass and seconded by Mr. Victor White to approve a three (3) year contract with the option of two (2) one-year renewals for educational school supplies, instructional solutions, and related products as presented. Mr. Robert Zingelmann reviewed information about the contract award for educational school supplies, instructional solutions, and related products. Administration recommended award to Lakeshore Learning Materials, LLC; Michaels Stores, Inc. & Subs dba MichaelsPro Education; ODP Business Solutions, LLC; Quill LLC; and School Specialty, LLC. The motion passed unanimously.

4C-2 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Linda Tinnerman to approve a three (3) year contract with the option of two (2) one-year renewals for roofing products, services and job-order-contracting

(JOC) services as presented. Mr. Robert Zingelmann reviewed information about the contract award for roofing products, services and job-order-contracting (JOC) services. Administration recommended award to Garland/DBS, Inc.; RL National Roofing Partners, LLC; RoofConnect Logistics, Inc.; and Weatherproofing Technologies Inc. The motion passed unanimously.

4C-3 A motion was made by Mrs. Linda Tinnerman and seconded by Mr. Victor White to approve a three (3) year contract with the option of two (2) one-year renewals for marine equipment and supplies as presented. Mr. Robert Zingelmann reviewed information about the contract award for marine equipment and supplies. Administration recommended award to Chesapeake Marine, LLC and West Marine Products, Inc. The motion passed unanimously.

4C-4 A motion was made by Mr. Victor White and seconded by Mrs. LaVerie Wise to approve a three (3) year contract with the option of two (2) one-year renewals for occupational safety and health compliance as presented. Mr. Robert Zingelmann reviewed information about the contract award for occupational safety and health compliance. Administration recommended award to Citadel Sciences, LLC; Protecall, LLC; and Safety Management Group, LLC. The motion passed unanimously.

5. Closed Session

Mrs. Carmen Moreno requested a motion to enter into Closed Session. A motion was made by Mr. Victor White and seconded by Mrs. Scotty Bass to enter into Closed Session to review Human Resources updates [Tex. Gov. Code Section 551.074]. The motion carried unanimously. The Board entered Closed Session at 11:39 a.m. A motion was made by Mr. Victor White and seconded by Mrs. Scotty Bass to reconvene the Board Meeting. The Board reconvened at 11:54 a.m.

6. Adjournment

There being no further business, a motion was made by Mr. Victor White and seconded by Mrs. LaVerie Wise to adjourn the meeting. Mrs. Carmen Moreno adjourned the meeting at 11:57 a.m.

Carmen I. Moreno

Chair

LaVerie Wise

Secretary