

The Region 4 ESC Board of Directors' Regular Meeting Minutes
February 27, 2024
District Systemic Support Conference Room
7145 West Tidwell Road
Houston, Texas 77092

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular meeting on February 27, 2024, at 11:00 a.m. The following Board Members were in attendance: Mrs. Carmen Moreno, Mrs. Linda Tinnerman, Mrs. LaVerie Wise, Dr. Hugh Hayes, Mr. Victor White, Ms. Lalla Morris, Mrs. Scotty Bass, and Mr. Andy Reyes.

Staff members in attendance included: Dr. Rodney Watson, Dr. Kelly Ingram, Ms. Stephanie Noriega, Mr. Jeff Kohrman, Ms. Jorgannie Carter, Dr. Julie Hill, and Dr. Melody Goffney.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 11:01 a.m. by Mrs. Carmen Moreno, Chair.
- B. The invocation was led by Dr. Hugh Hayes. The pledges of allegiance were led by Mr. Andy Reyes.
- C. There were no comments from the public.
- D. Dr. Watson shared updates on building renovations. He also shared that Dr. Martha Salazar-Zamora was nominated for Superintendent of the Year at this year's AASA Conference. Additionally, Dr. Watson shared that members of the Region 4 team attended the Quality Leadership and Synergy Conference. Two of our staff members from the Educator Development Department, Pamela Fariñas and Christian Winn, represented Region 4 through a presentation on one of the "Wins" we have experienced this year. Lastly, Dr. Watson shared that the Center for Excellence in Teaching and Learning is providing a high number of customized contracts with individual districts that allow our specialists to provide in-depth, direct coaching services, and support.

2. Reports/Information Items

- A. Dr. Melody Goffney shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
- B. Ms. Jorgannie Carter shared the report on public agencies utilizing OMNIA Partners/Region 4 Education Service Center (ESC) contracts.
- C. Ms. Jorgannie Carter shared the report on 2024-2025 Budget Development Calendar.
- D. Dr. Rodney Watson reviewed the report on 2023 Texas Regional Education Service Centers Client Satisfaction Survey.

3. Consent Agenda

Mrs. Carmen Moreno recommended that Items 3A-1, 3B-1, 3B-2, and 3C-1 be presented, reviewed, and handled in one motion, one second, and one vote.

A. Administration

- 3A-1 Approval of the minutes of the Regular meeting on December 13, 2023.

B. Business Office

3B-1 Approval of budget amendments.

3B-2 Approval of Fiscal Year 2023-2024 Financial Status Recap Report as of January 31, 2024, and Investment Portfolios as of December 31, 2023, and January 31, 2024.

C. OMNIA Partners

C-1 Approval of contract renewals
July 2024

- Kellermeyer Bergensons Services, LLC
- Pristine Systems LLC

A motion was made by Dr. Hugh Hayes and seconded by Mr. Andy Reyes to approve all consent agenda items as presented. The motion carried unanimously.

4. Action Items

A. Administration

4A-1 A motion was made by Mrs. Scotty Bass and seconded by Ms. Lalla Morris to affirm the Board Election for Place 5, Place 6, and Place 7 as uncontested. Dr. Rodney Watson shared information regarding approval of affirming Board Election for Place 5, Place 6, and Place 7 as uncontested. The motion carried unanimously.

4A-2 A motion was made by Dr. Hugh Hayes and seconded by Mr. Victor White to approve the 2024-2025 Region 4 ESC calendar as presented. Dr. Melody Goffney shared information regarding the approval of 2024-2025 Region 4 ESC calendar. The motion carried unanimously.

4A-3 A motion was made by Ms. Lalla Morris and seconded by Mrs. LaVerie Wise to authorize the Executive Director or designee to negotiate the revised final terms and execute the purchase of Cloud Platforms from Amazon Web Services at a price not to exceed five hundred thousand dollars (\$500,000). Mr. Jeff Kohrman shared information regarding the approval of Cloud Platforms from Amazon Web Services purchase. The motion carried unanimously.

4A-4 A motion was made by Dr. Hugh Hayes and seconded by Mr. Victor White to authorize the Executive Director or designee to negotiate final terms and execute the purchase of Zoom products from ESC Region 13 at a price not to exceed two hundred eighty-five thousand dollars (\$285,000). Mr. Jeff Kohrman shared information regarding the approval to purchase TASI membership and Zoom products. The motion carried unanimously.

4A-5 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Scotty Bass to authorize the Executive Director or designee to negotiate final terms and execute an amendment to the professional services agreement with Education Analytics, Inc. for custom user-informed agile development in an amount not to exceed two hundred fifty thousand

dollars (\$250,000), contingent on approval from The Exchange Board on March 4, 2024. Mr. Jeff Kohrman shared information regarding the approval of an increase in award amount to Education Analytics, Inc. The motion carried unanimously.

4A-6 A motion was made by Mr. Victor White and seconded by Mr. Andy Reyes to authorize the Executive Director or designee to negotiate final terms and execute the contract for hire services from Robert Half International, Inc. at a price not to exceed four hundred five thousand dollars (\$405,000). Mr. Jeff Kohrman shared information regarding approval of contract with Robert Half International, Inc. The motion carried unanimously.

4A-7 A motion was made by Mrs. Scotty Bass and seconded by Mrs. Linda Tinnerman to approve and adopt Board Policy BBA(LOCAL) Board Members Eligibility/Qualifications in one reading, as presented. Dr. Julie Hill shared information regarding approval of Board Policy BBA(LOCAL) Board Members Eligibility/Qualifications. The motion carried unanimously.

4A-8 A motion was made by Dr. Hugh Hayes and seconded by Mrs. Linda Tinnerman to approve the agreements between the Texas Curriculum Management Program Cooperative and Region 4 Education Service Center, the Education Service Center Curriculum Cooperative and Region 4 Education Service Center, and Region 7 Education Service Center and Region 4 Education Service Center and authorize the Executive Director or designee to negotiate final terms and enter into an agreement with an option for two (2) additional annual renewals for twelve (12) months each year and to approve the payment of membership fees/invoicing at a fee of over one hundred thousand dollars (\$100,000) each. Dr. Kelly Ingram shared information regarding the approval of Agreements between the Texas Curriculum Management Program Cooperative and Region 4 Education Service Center, the Education Service Center Curriculum Cooperative and Region 4 Education Service Center, and Region 7 Education Service Center and Region 4 Education Service Center that provide continuing access to digital platforms supporting instruction and data analysis. The motion carried unanimously.

B. Business

4B-1 A motion was made by Mrs. Scotty Bass and seconded by Mrs. LaVerie Wise to approve a one (1) year contract with the option of one (1) one-year renewal for effective district framework dashboard development as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for effective district framework dashboard development. Administration recommends award to Unicon, Inc. The motion carried unanimously.

4B-2 A motion was made by Mr. Victor White and seconded by Dr. Hugh Hayes to approve the ratification of procured budgeted purchases that

aggregate one hundred thousand dollars (\$100,000) or more as presented. Ms. Jorgannie Carter shared information regarding the approval of the ratification of procured budgeted purchases that aggregate \$100,000 or more. The motion carried unanimously.

4B-3 It was determined that this item would not be discussed.

4B-4 It was determined that this item would not be discussed.

C. OMNIA Partners

4C-1 A motion was made by Ms. Lalla Morris and seconded by Mrs. LaVerie Wise to approve a three (3) year contract with the option of two (2) one-year renewals for chemistry, biology, physics and anatomy instructional supplies and services as presented. Ms. Jorgannie Carter reviewed information about the contract award for chemistry, biology, physics and anatomy instructional supplies and services. Administration recommends award to Pocket Nurse Enterprises, LLC. The motion passed unanimously.

5. Closed Session

[Closed Session was moved to follow Item 1D]

Mrs. Carmen Moreno requested a motion to enter into Closed Session. A motion was made by Mr. Victor White and seconded by Mr. Andy Reyes to enter into Closed Session to review Human Resources updates [Tex. Gov. Code Section 551.074] and to discuss duties and responsibilities of Executive Director [Tex. Gov. Code Section 551.075]. The motion carried unanimously. The Board entered Closed Session at 11:22 a.m. A motion was made by Mr. Andy Reyes and seconded by Mrs. Scotty Bass to reconvene the Board Meeting. The Board reconvened at 12:17 p.m.

6. Adjournment

There being no further business, a motion was made by Mrs. Scotty Bass and seconded by Mr. Andy Reyes to adjourn the meeting. Mrs. Carmen Moreno adjourned the meeting at 12:48 p.m.

Carmen J. Moreno

Chair

LaVerie Wise

Secretary