

**The Region 4 ESC Board of Directors' Regular Meeting Minutes**  
**August 27, 2024**  
**Board Room**  
**7145 West Tidwell Road**  
**Houston, Texas 77092**

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular meeting on August 27, 2024, at 11:00 a.m. The following Board Members were in attendance: Mrs. Linda Tinnerman, Dr. King Davis, Mr. Victor White, Mrs. LaVerie Wise, and Mrs. Scotty Bass. Mrs. Carmen Moreno, Mr. Andy Reyes, and Ms. Lalla Morris were absent.

Staff members in attendance included: Dr. Rodney Watson, Dr. Kelly Ingram, Dr. Jennifer Brock, Ms. Stephanie Noriega, Mr. Jeff Kohrman, Ms. Jorgannie Carter, Dr. Julie Hill, Dr. Melody Goffney, and Mr. Ken Culbreath.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 11:00 a.m. by Mrs. Linda Tinnerman, Chair.
- B. The invocation was led by Mr. Victor White. The pledges of allegiance were led by Dr. King Davis.
- C. There were no comments from the public.
- D. Dr. Watson shared the news that the Klein ISD Board of Trustees was selected as the Region 4 Board of the Year. They were also selected as one of the top five Honor Boards by TASA/TASB. Dr. Watson reminded the Board Members of the Grand Re-Opening Ceremony for the McKinney Conference Center. Dr. Watson also noted that the Mathematics department now has two team members serving as leaders in state-level organization. He also shared information about the annual Early Childhood Special Education Inclusion Conference for Preschoolers and Kindergarteners with Disabilities. Region 4 has also supported over 25 LEAs by providing comprehensive resources to students and families experiencing homelessness. Lastly, Dr. Watson shared information about recent work with TEA's High Cost Funds program.

2. Reports/Information Items

- A. Dr. Kelly Ingram shared information for the Public hearing and board consideration of the preceding year's performance report.
- B. Dr. Melody Goffney shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
- C. Dr. Julie Hill shared the report on Region 4 Educator Certification interlocal agreements.
- D. Ms. Jorgannie Carter shared the report on public agencies utilizing OMNIA Partners/Region 4 Education Service Center (ESC) contracts.
- E. Mr. Ken Culbreath presented the report on Region 4 School Safety and Emergency Management.

3. Consent Agenda

Mrs. Linda Tinnerman recommended that Items 3A-1, 3B-1, 3B-2, 3C-1 and 3C-2 be presented, reviewed, and handled in one motion, one second, and one vote.

A. Administration

3A-1 Approval of the minutes of the regular meeting on June 25, 2024

B. Business Office

3B-1 Approval of budget amendments.

3B-2 Approval of Fiscal Year 2023-2024 Financial Statement Report as of July 31, 2024, and Monthly Investment Reports as of June 30, 2024, and July 31, 2024.

C. OMNIA Partners

C-1 Approval of contract renewals

December 2024

- GLOBO Language Solutions, LLC
- ITC Translation USA, Inc

January 2025

- Network Services Company
- ODP Business Solutions, LLC

February 2025

- Corby Energy Services, INC.
- SAK Construction, LLC

C-2 Approval of internal contract renewals

July 2024

- Slalom LLC
- Education Analytics

August 2024

- SyBerry Corporation
- The Hartford

A motion was made by Mrs. Scotty Bass and seconded by Mrs. LaVerie Wise to approve consent agenda items 3A-1, 3B-1, 3B-2, 3C-1, and 3C-2 as presented. The motion carried unanimously.

4. Action Items

A. Administration

4A-1 A motion was made by Mrs. LaVerie Wise and seconded by Mr. Victor White to approve the 2024–2025 Center-wide Goals as submitted. Dr. Rodney Watson shared information regarding the proposed 2024–2025 Center-wide goals. The motion carried unanimously.

4A-2 A motion was made by Mr. Victor White and seconded by Mrs. Scotty Bass to approve Board Policies CHE(LOCAL), DBAA(LOCAL), ECA(LOCAL), and FA(LOCAL) on the second reading as presented. Dr.

- Julie Hill presented information regarding the second reading of TASB ESC Update 30 Local Policy Provisions. The motion carried unanimously.
- 4A-3 A motion was made by Mrs. LaVerie Wise and seconded by Dr. King Davis to approve and adopt Board Policies BBF(LOCAL) and CRF(LOCAL) on the first reading as presented. Dr. Julie Hill shared information regarding the First Reading of Additional TASB ESC Update 30 Local Policy Provisions. The motion carried unanimously.
- 4A-4 A motion was made by Mrs. Scotty Bass and seconded by Mrs. LaVerie Wise to authorize the Executive Director or designee to negotiate final terms and execute Interlocal Agreements with Education Service Centers 1, 5, 6, 8, 9, 10, 11, 12, 13, and 20 for the Texas Education Exchange ESC Incentive Funding for sales, onboarding, and support in an amount not to exceed eight hundred fifty thousand dollars (\$850,000). Mr. Jeff Kohrman shared information regarding approval of execution of Interlocal Agreements with Education Service Centers 1, 5, 6, 8, 9, 10, 11, 12, 13, and 20 for the Texas Education Exchange ESC Incentive Funding for sales, onboarding, and support. The motion carried unanimously.
- 4A-5 A motion was made by Mrs. LaVerie Wise and seconded by Mr. Victor White to approve the Interlocal Agreement between Cypress-Fairbanks Independent School District (ISD) and Region 4 Education Service Center (Region 4) and authorize the Executive Director or designee to negotiate final terms and enter into the agreement. Dr. Kelly Ingram shared information regarding approval of Interlocal Agreement between Cypress-Fairbanks Independent School District and Region 4 Education Service Center for enhanced security features. The motion carried unanimously.
- 4A-6 A motion was made by Mr. Victor White and seconded by Dr. King Davis to approve the Interlocal Cooperation Contract between the Texas Education Agency and Region 4 Education Service Center and authorize the Executive Director or designee to negotiate final terms and enter into the agreement. Dr. Kelly Ingram shared information regarding approval of Interlocal Cooperation Contract between the Texas Education Agency and Region 4 Education Service Center for completion of Intruder Detection Audit. The motion carried unanimously.

## B. Business

- 4B-1 A motion was made by Mr. Victor White and seconded by Mrs. LaVerie Wise to approve the proposed FY 2024-2025 budget beginning September 1, 2024, as presented. Ms. Jorgannie Carter shared information regarding the proposed FY 2024-2025 budget. The motion carried unanimously.
- 4B-2 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Scotty Bass to approve the Resolution to designate General Fund Balance commitments as presented. Ms. Jorgannie Carter shared information regarding approval of Board Resolution to designate General Fund Balance commitments. The motion carried unanimously.

4B-3 A motion was made by Mrs. Scotty Bass and seconded by Dr. King Davis to approve the website development services with a cost not to exceed ninety-five thousand dollars (\$95,000) as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for website development services. Administration recommends award to Neumeric Technologies Corporation. The motion carried unanimously.

4B-4 A motion was made by Mrs. LaVerie Wise and seconded by Mr. Victor White to approve the premium for property, windstorm and equipment breakdown insurance as presented. Ms. Jorgannie Carter shared information regarding approval of premium for property, windstorm and equipment breakdown insurance. Administration recommends award to The Hartford. The motion carried unanimously.

4B-5 A motion was made by Mrs. LaVerie Wise and seconded by Dr. King Davis to approve the procured budgeted purchases that aggregate one hundred thousand dollars (\$100,000) or more as presented. Ms. Jorgannie Carter shared information regarding the ratification of procured budgeted purchases that aggregate \$100,000 or more. The motion carried unanimously.

4B-6 A motion was made by Mrs. Scotty Bass and seconded by Mr. Victor White to approve a one (1) year contract with the option of up to four (4) annual renewals for Open Education Resources Textbook Printing Services to Bradford & Bigelow, BR Printers, Inc., Great Minds PBC, Mercury Print Production, and RR Donnelley and authorize the Executive Director to further negotiate and execute all subsequent purchases to meet the demand for OER instructional materials. Ms. Jorgannie Carter shared information regarding approval of contract award for Open Education Resources textbook printing services. The motion carried unanimously.

4B-7 A motion was made by Mr. Victor White and seconded by Mrs. Scotty Bass to approve participation in the Region VII Purchasing Cooperative. Ms. Jorgannie Carter shared information regarding approval of participation in the Region VII Purchasing Cooperative. The motion carried unanimously.

#### C. OMNIA Partners

4C-1 A motion was made by Mrs. LaVerie Wise and seconded by Mr. Victor White to approve three (3) year contract with the option of two (2) one-year renewals for Oracle Products and Services as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for oracle products and services. Administration recommends award to DLT Solutions LLC; Mythics, LLC; and Oracle America, Inc. The motion carried unanimously.

4C-2 A motion was made by Mrs. Scotty Bass and seconded by Dr. King Davis to approve three (3) year contract with the option of two (2) one-year renewals for Background and Drug Screening, Related Products and Services as presented. Ms. Jorgannie Carter shared information regarding approval of contract award for background and drug screening, related products and services. Administration recommends award to Accurate Background, LLC; Hire Honest LLC; JD Palatine LLC; and Sterling Infosystems, Inc. dba Sterling. The motion carried unanimously.

5. Closed Session

Mrs. Linda Tinnerman requested a motion to enter into Closed Session. A motion was made by Mrs. Scotty Bass and seconded by Mr. Victor White to enter into Closed Session to discuss goals and evaluation for the Executive Director [Tex. Gov. Code Section §551.074]. The motion carried unanimously. The Board entered Closed Session at 12:26 p.m. A motion was made by Mrs. Scotty Bass and seconded by Mrs. LaVerie Wise to reconvene the Board Meeting. The Board reconvened at 12:54 p.m.

Following discussion in Closed Session, a motion was made by Mr. Victor White and seconded by Mrs. Scotty Bass to approve the goals and evaluation for the Executive Director. The motion passed unanimously.

A motion was made by Mr. Victor White and seconded by Mrs. LaVerie Wise to approve the salary increase for the Executive Director pursuant to discussion in Closed Session. The motion passed unanimously.

6. Adjournment

There being no further business, a motion was made by Dr. King Davis and seconded by Mr. Victor White to adjourn the meeting. Mrs. Linda Tinnerman adjourned the meeting at 12:58 p.m.

  
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Chair

  
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Secretary