

The Region 4 ESC Board of Directors' Regular Meeting Minutes
December 14, 2022
Board Room, Region 4 Education Service Center
7145 West Tidwell Road
Houston, Texas 77092

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular meeting on December 14, 2022, at 11:00 a.m. The following Board Members were in attendance: Mrs. Scotty Bass, Mrs. Linda Tinnerman, Dr. Hugh Hayes, Mr. Andy Reyes, Mrs. Carmen Moreno, and Mrs. LaVerie Wise. Ms. Lalla Morris and Mr. Victor White were absent.

Staff members in attendance included: Dr. Rodney Watson, Dr. Kelly Ingram, Ms. Kristi Hernandez, Mr. Jeff Kohrman, Mr. Robert Zingelmann, and Dr. Melody Goffney.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 11:01 a.m. by Mrs. Carmen Moreno, Chair.
- B. The invocation was led by Mrs. LaVerie Wise. The pledges of allegiance were led by Dr. Hugh Hayes.
- C. There were no comments from the public.
- D. Dr. Watson shared a review of the Texas Education Exchange program with the Board as well as updates about the partnership with UC-N-Learn to develop a web application base on our Reading by Design product. Finally, Dr. Watson reviewed the current progress on Region 4 building renovations.
- E. Mr. Greg Peterson, Weaver and Tidwell, L.L.P., presented the special recognition for Certificate of Achievement for Excellence in Financial Reporting from the GFOA and the Certificate of Excellence in Financial Reporting from the ASBO. This is the 28th consecutive year Region 4 ESC has earned a financial reporting award from the Government Finance Officers Association (GFOA) of the United States and Canada and the Association of School Business Officials (ASBO) International for the Annual Comprehensive Financial Report (ACFR).

2. Reports/Information Items

- A. Dr. Melody Goffney shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
- B. Dr. Kelly Ingram reviewed the report on Region 4 Educator Certification interlocal agreements.
- C. Mr. Robert Zingelmann shared the report on public agencies utilizing OMNIA Partners/Region 4 Education Service Center (ESC) contracts.

3. Consent Agenda

Mrs. Carmen Moreno recommended that Items 3A-1, 3B-1, 3B-2, and 3C-1 be presented, reviewed, and handled in one motion, one second, and one vote.

A. Administration

3A-1 Approval of the minutes of the Regular meeting on October 25, 2022

B. Business Office

3B-1 Approval of budget amendments.

3B-2 Approval of Fiscal Year 2022-2023 Financial Status Recap Report as of November 30, 2022, and Investment Portfolios as of October 31, 2022, and November 30, 2022.

C. OMNIA Partners

A-1 Approval of one-year annual renewal contracts for the following companies:

April 2023

- Brown & Root Industrial Services, LLC
- RS Commercial Construction, LLC

A motion was made by Mr. Andy Reyes and seconded by Dr. Hugh Hayes to approve all consent agenda items as presented. The motion carried unanimously.

4. Action Items

A. Administration

4A-1 A motion was made by Mr. Andy Reyes and seconded by Mrs. Scotty Bass to approve the Board of Directors' Election Order and Notice for the March 1, 2023 to April 5, 2023 election for Place 3 and Place 4 as submitted. Dr. Rodney Watson presented information regarding the Board of Directors' Election Order and Notice for the March 1, 2023 to April 5, 2023 election for Place 3 and Place 4. The motion carried unanimously.

4A-2 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Linda Tinnerman to approve the expansion of the Region 4 Regional Day School Program for the Deaf (RDSPD); execute the revised Shared Services Agreement with Houston, Pasadena, Deer Park, Klein, Aldine, and Spring ISDs and Bloom Academy Charter School as presented and authorize the Executive Director or designee to enter into Interlocal Agreements with additional LEAs as presented. Dr. Kelly Ingram reviewed information about the revision of the Region 4 Regional Day School Program for the Deaf Shared Services Agreement. The motion carried unanimously.

4A-3 A motion was made by Dr. Hugh Hayes and seconded by Mrs. Scotty Bass to approve the second year of the renewal of digital file hosting and backup services from Box, Inc. through Carahsoft Technology Corp for an amount not to exceed \$105,264. Mr. Jeff Kohrman shared information about contract renewal for digital file hosting and backup services. The motion carried unanimously.

- 4A-4 A motion was made by Mrs. Scotty Bass and seconded by Mrs. LaVerie Wise to authorize Executive Director or designee to engage Runtime Technologies, LLC dba Isos Technology in a Statement of Work for the implementation of Jira products by Atlassian not to exceed \$157,000. Mr. Jeff Kohrman shared information regarding the ISOS Statement of Work. The motion carried unanimously.
- 4A-5 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Scotty Bass to authorize the Executive Director or designee to negotiate final terms and execute the purchase of OKTA identity management service from Amazon Web Services, Inc. at a price not to exceed \$154,000. Mr. Jeff Kohrman shared information about the renewal of OKTA identity management service. The motion carried unanimously.
- 4A-6 A motion was made by Dr. Hugh Hayes and seconded by Mrs. Scotty Bass to authorize the Executive Director or designee to negotiate final terms and execute the purchase of Zoom products from Education Service Center Region 13 at a price not to exceed \$328,200. Mr. Jeff Kohrman shared information about the purchase of Zoom products. The motion carried unanimously.

B. Business

- 4B-1 A motion was made by Mrs. Scotty Bass and seconded by Mr. Andy Reyes to approve the Annual Comprehensive Financial Report (ACFR) for the year ending August 31, 2022, as presented. Mr. Robert Zingelmann presented information regarding the Annual Comprehensive Financial Report (ACFR) for the year ending August 31, 2022. The motion carried unanimously.
- 4B-2 A motion was made by Dr. Hugh Hayes and seconded by Mrs. LaVerie Wise to approve an eight (8) month contract with the option of one (1) one-year renewal for data warehouse dashboard as presented. Mr. Jeff Kohrman reviewed information about the contract award for data warehouse dashboard. Administration recommended contract award to Education Analytics Inc. The motion carried unanimously.
- 4B-3 A motion was made by Mrs. Scotty Bass and seconded by Mr. Andy Reyes to approve an eight (8) month contract with the option of one (1) one-year renewal for custom user informed development resource as presented. Mr. Jeff Kohrman reviewed information about the contract award for custom user informed development resource. Administration recommended contract award to Education Analytics Inc., Resultant LLC, and Slalom LLC. The motion carried unanimously.
- 4B-4 A motion was made by Mrs. Scotty Bass and seconded by Mrs. Linda Tinnerman to approve an eight (8) month contract with the option of one (1) one-year renewal for online community as presented. Mr. Jeff Kohrman reviewed information about the contract award for online community. Administration recommended contract award to DSQuorum LLC dba Data Society. The motion carried unanimously.

C. OMNIA Partners

5. Closed Session

Mrs. Carmen Moreno requested a motion to enter into Closed Session. A motion was made by Mrs. Linda Tinnerman and seconded by Dr. Hugh Hayes to enter into Closed Session to review Human Resources updates [Tex. Gov. Code Section 551.074]. The motion carried unanimously. The Board entered Closed Session at 11:57 a.m. A motion was made by Mrs. Scotty Bass and seconded by Mr. Andy Reyes to reconvene the Board Meeting. The Board reconvened at 12:07 p.m.

6. Adjournment

There being no further business, a motion was made by Dr. Hugh Hayes and seconded by Mrs. Linda Tinnerman to adjourn the meeting. Mrs. Carmen Moreno adjourned the meeting at 12:09 p.m.

Carmen J. Moreno

Chair

Laverie Wise

Secretary