

The Region 4 ESC Board of Directors' Regular Meeting Minutes
February 28, 2023
Board Room, Region 4 Education Service Center
7145 West Tidwell Road
Houston, Texas 77092

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular meeting on February 28, 2023, at 11:00 a.m. The following Board Members were in attendance: Mrs. Scotty Bass, Mrs. Linda Tinnerman, Dr. Hugh Hayes, Mr. Andy Reyes, Mrs. Carmen Moreno, Mr. Victor White, and Mrs. LaVerie Wise. Ms. Lalla Morris was absent.

Staff members in attendance included: Dr. Rodney Watson, Dr. Kelly Ingram, Ms. Kristi Hernandez, Mr. Jeff Kohrman, Mr. Robert Zingelmann, and Dr. Melody Goffney.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 11:01 a.m. by Mrs. Carmen Moreno, Chair.
- B. The invocation was led by Mrs. Linda Tinnerman. The pledges of allegiance were led by Mr. Andy Reyes.
- C. There were no comments from the public.
- D. Dr. Watson shared the Region 4 districts that were name HEB Excellence in Education Finalists. In addition, he shared that Region 4 is in the process of collaborating with the 20 ESCs and TASB on the development of a Prohibited Technology Policy in response to Governor Abbott's Plan for banning the utilization of TikTok and other software on personal and state-issued devices. Dr. Watson also communicated that Region 4 is negotiating with the Texas Education Agency to act as the fiscal agent for a Texas Home Learning grant which will allow districts to leverage next year's Instructional Materials and Technology Allotment to purchase High Quality Instructional Materials. Finally, he shared that the Texas Education Agency awarded Region 4 three additional grants—the Performance Management grant, the Essential District Framework (EDF) Feedback Committee grant, and the EDF Coach Certification grant.

2. Reports/Information Items

- A. Dr. Melody Goffney shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
- B. Dr. Kelly Ingram reviewed the report on Region 4 Educator Certification interlocal agreements.
- C. Mr. Robert Zingelmann shared the report on public agencies utilizing OMNIA Partners/Region 4 Education Service Center (ESC) contracts.
- D. Mr. Robert Zingelmann shared the report on 2023-2024 Budget Development Calendar.

- E. Dr. Rodney Watson shared the report on 2022 Texas Regional Education Service Centers Client Satisfaction Survey.

3. Consent Agenda

Mrs. Carmen Moreno recommended that Items 3A-1, 3B-1, and 3B-2 be presented, reviewed, and handled in one motion, one second, and one vote.

A. Administration

- 3A-1 Approval of the minutes of the Regular meeting on December 14, 2022

B. Business Office

- 3B-1 Approval of budget amendments.
- 3B-2 Approval of Fiscal Year 2022-2023 Financial Status Recap Report as of January 31, 2023, and Investment Portfolios as of December 31, 2022, and January 31, 2023.

A motion was made by Dr. Hugh Hayes and seconded by Mrs. Scotty Bass to approve all consent agenda items as presented. The motion carried unanimously.

4. Action Items

A. Administration

- 4A-1 A motion was made by Mr. Andy Reyes and seconded by Mr. Victor White to affirm the Board Election for Place 3 and Place 4 as uncontested. Dr. Rodney Watson presented information regarding the approval of affirming Board Election for Place 3 and Place 4 as uncontested. The motion carried unanimously.
- 4A-2 A motion was made by Dr. Hugh Hayes and seconded by Mrs. LaVerie Wise to approve the 2023-2024 Region 4 ESC calendar as presented. Dr. Melody Goffney reviewed information about the 2023-2024 Region 4 ESC calendar. The motion carried unanimously.
- 4A-3 A motion was made by Mrs. Scotty Bass and seconded by Mrs. Linda Tinnerman to approve the resolution authorizing the administration to compensate all employees for days during the 2023-2024 calendar when the center is closed due to inclement weather. Dr. Melody Goffney shared information about the resolution authorizing the administration to compensate all employees for days during the 2023-2024 calendar when the center is closed due to inclement weather. The motion carried unanimously.
- 4A-4 A motion was made by Mrs. Linda Tinnerman and seconded by Mrs. LaVerie Wise to approve this annual contract between CPI and Region 4 and authorize the Executive Director or designee to negotiate final terms and enter into agreements annually for the next three-year period. Dr. Kelly Ingram shared information regarding the Crisis Prevention Institute Training. The motion carried unanimously.

B. Business

4B-1 A motion was made by Dr. Hugh Hayes and seconded by Mr. Andy Reyes to approve Satterfield and Pontikes Construction Company's guaranteed maximum price for the Region 4 Building Renovation Project and the furniture, fixtures, and equipment and contingency allowance for a total amount not to exceed twenty million dollars (\$20,000,000). Mr. Robert Zingelmann presented information regarding the approval of Construction Manager at Risk Guaranteed Maximum Price and contingency allowance. The motion carried unanimously.

C. OMNIA Partners

4C-1 A motion was made by Mr. Victor White and seconded by Mrs. Scotty Bass to approve a three (3) year contract with the option of two (2) one-year renewals for employee benefits and retirement enrollment administrative services as presented. Mr. Robert Zingelmann reviewed information about the contract award for employee benefits and retirement enrollment administrative services. Administration recommends award to TCG Consulting Services, LLC. The motion carried unanimously.

5. Closed Session

It was determined that Closed Session was not needed.

6. Adjournment

There being no further business, a motion was made by Mrs. Linda Tinnerman and seconded by Mrs. Scotty Bass to adjourn the meeting. Mrs. Carmen Moreno adjourned the meeting at 11:55 a.m.

Carmen S. Moreno

Chair

Laverie Wise

Secretary