

The Region 4 ESC Board of Directors' Regular Meeting Minutes
August 22, 2023
Board Room, Region 4 Education Service Center
7145 West Tidwell Road
Houston, Texas 77092

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular meeting on August 22, 2023, at 11:00 a.m. The following Board Members were in attendance: Mrs. Scotty Bass, Mrs. Linda Tinnerman, Dr. Hugh Hayes, Ms. Lalla Morris, Mrs. Carmen Moreno, and Mrs. LaVerie Wise. Mr. Victor White and Mr. Andy Reyes were absent.

Staff members in attendance included: Dr. Rodney Watson, Dr. Kelly Ingram, Ms. Kristi Hernandez, Mr. Jeff Kohrman, Mr. Robert Zingelmann, Dr. Julie Hill, Dr. Sylvia Mitchell, and Dr. Melody Goffney.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 11:04 a.m. by Mrs. Carmen Moreno, Chair.
- B. The invocation was led by Dr. Hugh Hayes. The pledges of allegiance were led by Ms. Lalla Morris.
- C. There were no comments from the public.
- D. Dr. Watson shared information regarding the 2023–2025 Open Education Resource Instructional Materials Print Operations Grant. Additionally, he shared progress on the development of the new Region 4 logo.

2. Reports/Information Items

- A. Dr. Rodney Watson and cabinet members shared information on the 2022-2023 Region 4 Annual Performance Report.
- B. Dr. Melody Goffney shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
- C. Dr. Julie Hill reviewed the report on Region 4 Educator Certification interlocal agreements.
- D. Mr. Robert Zingelmann shared the report on public agencies utilizing OMNIA Partners/Region 4 Education Service Center (ESC) contracts.

3. Consent Agenda

Mrs. Carmen Moreno recommended that Items 3A-1, 3A-2, 3B-1, 3B-2, and 3C-1 be presented, reviewed, and handled in one motion, one second, and one vote.

A. Administration

- 3A-1 Approval of the minutes of the Regular meeting on June 27, 2023.

3A-2 Approval and adoption on second reading of the Localized Policy Manual Update 29 prepared by Texas Association of School Boards (TASB) Policy Services. Affected policies include:

AD (LEGAL) MISSION/SERVICES
BBI (LEGAL) BOARD MEMBERS: TECHNOLOGY RESOURCES AND ELECTRONIC COMMUNICATIONS
BDB (LEGAL) BOARD ORGANIZATION: INTERNAL BOARD COMMITTEES
BE (LEGAL) BOARD MEETINGS
BE (LOCAL) BOARD MEETINGS
CI (LEGAL) PROPERTY DISPOSAL
CP (LEGAL) RECORDS MANAGEMENT
CP (LOCAL) RECORDS MANAGEMENT
CRD (LEGAL) INSURANCE AND ANNUITIES MANAGEMENT: HEALTH AND LIFE INSURANCE
DBE (LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: NEPOTISM
DBE (LOCAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: NEPOTISM
DC (LEGAL) EMPLOYMENT PRACTICES
DEBB (LEGAL) LEAVES AND ABSENCES: MILITARY LEAVE
DHD (LEGAL) EMPLOYEE STANDARDS OF CONDUCT: REPORTS TO TEXAS EDUCATION AGENCY
ED (LEGAL) RELATIONS WITH OTHER GOVERNMENTAL ENTITIES
EE (LEGAL) USE OF ESC FACILITIES BY OUTSIDE ENTITIES
FBA (LEGAL) STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION
FBA (LOCAL) STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

B. Business Office

3B-1 Approval of budget amendments.

3B-2 Approval of Fiscal Year 2022-2023 Financial Status Recap Report as of July 31, 2023, and Investment Portfolios as of June 30, 2023, and July 31, 2023.

C. OMNIA Partners

3C-1 Approval of contract renewals

December 2023

- GovDeals, Inc.
- Lemons Auctioneers, LLC & Online Pros
- Lone Star Auctioneers, Inc.

May 2024

- EPIC Business Essentials
- Gonzalez Solutions for Business
- Quill LLC

June 2024

- ODP Business Solutions, LLC

A motion was made by Dr. Hugh Hayes and seconded by Ms. Lalla Morris to approve all consent agenda items as presented. The motion carried unanimously.

4. Action Items

A. Administration

- 4A-1 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Scotty Bass to approve the 2023–2024 Center-wide Goals as submitted. Dr. Rodney Watson shared information regarding the proposed 2023-2024 Center-wide goals. The motion carried unanimously.
- 4A-2 A motion was made by Dr. Hugh Hayes and seconded by Ms. Lalla Morris to authorize Executive Director or designee to negotiate final terms and execute the purchase of Event Management Software Services from Whova Inc. at a price not to exceed \$110,000. Mr. Jeff Kohrman presented information about the approval of Whova Event Management Software Services purchase. The motion carried unanimously.
- 4A-3 A motion was made by Mrs. Scotty Bass and seconded by Dr. Hugh Hayes to authorize the Executive Director or designee to negotiate final terms and execute the purchase of OKTA identity management service from AWS at a price not to exceed \$163,000. Mr. Jeff Kohrman reviewed information regarding the approval of OKTA identity management service. The motion carried unanimously.
- 4A-4 A motion was made by Ms. Lalla Morris and seconded by Mrs. Linda Tinnerman to authorize Executive Director or designee to negotiate final terms and execute the purchase of Cloud Platforms from Amazon Web Services at a price not to exceed \$250,000. Mr. Jeff Kohrman reviewed information about the approval of cloud platforms from Amazon Web Services purchase. The motion carried unanimously.
- 4A-5 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Scotty Bass to authorize the Executive Director or designee to negotiate final terms and execute the contract for services from Slalom at a price not to exceed \$2,426,380. Mr. Jeff Kohrman presented information concerning approval to implement NextGen for escWorks. The motion carried unanimously.
- 4A-6 A motion was made by Dr. Hugh Hayes and seconded by Mrs. Scotty Bass to approve the contract between Bayou City Interpreting and Region 4 and authorize the Executive Director to negotiate final terms and enter into an agreement with an option for two additional annual renewals. Dr.

Kelly Ingram presented information concerning approval of Bayou City Interpreting contract. The motion carried unanimously.

4B-1 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Linda Tinnerman to approve the proposed FY 2023-2024 budget beginning September 1, 2023, as presented. Dr. Rodney Watson and Mr. Robert Zingelmann shared information regarding the proposed FY 2023-2024 budget. The motion passed unanimously.

4B-2 A motion was made by Dr. Hugh Hayes and seconded by Ms. Lalla Morris to approve the Resolution to designate General Fund Balance commitments as presented. Mr. Robert Zingelmann reviewed information for the Board Resolution to designate General Fund Balance commitments. The motion passed unanimously.

4B-3 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Linda Tinnerman to approve a one (1) year contract with the option of four (4) one-year renewals for custom applications managed resources support as presented. Mr. Robert Zingelmann reviewed information about the contract award for custom applications managed resources support. Administration recommended award to SyBerry Corporation. The motion passed unanimously.

5. Closed Session

Mrs. Carmen Moreno requested a motion to enter into Closed Session. A motion was made by Mrs. Scotty Bass and seconded by Mrs. Linda Tinnerman to enter into Closed Session to discuss evaluation for the Executive Director [Tex. Gov. Code Section §551.074]. The motion carried unanimously. The Board entered Closed Session at 12:18 p.m. A motion was made by Ms. Lalla Morris and seconded by Mrs. Scotty Bass to reconvene the Board Meeting. The Board reconvened at 12:10 p.m.

6. Adjournment

There being no further business, a motion was made by Dr. Hugh Hayes and seconded by Ms. Lalla Morris to adjourn the meeting. Mrs. Carmen Moreno adjourned the meeting at 12:19 p.m.

Carmen I. Moreno

Chair

LaVerie Wise

Secretary