

The Region 4 ESC Board of Directors' Regular Meeting Minutes
June 28, 2022
Board Room, Region 4 Education Service Center
7145 West Tidwell Road
Houston, Texas 77092

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular meeting on June 28, 2022, at 11:00 a.m. The following Board Members were in attendance: Mrs. Scotty Bass, Mrs. Linda Tinnerman, Dr. Hugh Hayes, Mr. Andy Reyes, Mrs. Carmen Moreno, Mr. Victor White, Ms. Lalla Morris, and Mrs. LaVerie Wise.

Staff members in attendance included: Dr. Pam Wells, Dr. Kelly Ingram, Dr. Robby McGowen, and Mr. Robert Zingelmann. Ms. Kristi Hernandez was absent.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 11:06 a.m. by Mrs. Scotty Bass, Chair.
- B. The invocation was led by Dr. Hugh Hayes. The pledges of allegiance were led by Mrs. Carmen Moreno.
- C. There were no comments from the public.
- D. Dr. Wells shared with the Board that we hosted Dr. Jackie Wood, Associate Director and Professional Learning Director, Southeast Regional Resource Center, Alaska's Educational Resource Center as part of the Association of Educational Service Agencies (AESA) Executive in Residence Program. Dr. Wells also shared the Monelle Rougeau, Education Specialist, Accountability/Leadership Solutions, received the J. D. Lee Award from the National Association for Career & Technical Education information (NACTi) for her distinguished service and professional contributions to the association. Dr. Marina McCormick, the Coordinator of our Region 4 RDSPD (Regional Day School Program for the Deaf), was invited by TEA to provide testimony to the State Legislature's Commission on Special Education Funding on June 27, 2022 regarding the best practice operations of our Region 4 RDSPD, which is one of the largest in the state, currently serving more than 400 students birth to 22 years old. Lastly, Dr. Wells shared that Rebecca Hampton, Senior Education Specialist from Educator Preparation Solutions, was invited to provide testimony to the State Board of Educator Certification in May and the State Board of Education in June. She provided testimony on statewide rules for teacher certification assessments.

2. Reports/Information Items

- A. Kate Mejia, Executive Assistant to the Executive Director, administered the Oath of Office to reelected Board members and reappointed Charter Schools member, Mrs. Scotty Bass—Place 1, Mr. Andy Reyes—Place 2, and reappointed Charter Schools Member, Ms. Lalla Morris.
- B. Dr. Pam Wells presented information on the 2022–2023 Budget proposal. The cabinet team also presented on their respective divisional analyses as well as evidence of the progress related to Region 4 Goals. Adoption of the budget will be considered at the August 23, 2022 Board Meeting.
- C. Dr. Robby McGowen shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
- D. Dr. Robby McGowen reviewed the report on Region 4 Educator Certification interlocal agreements.
- E. Mr. Robert Zingelmann shared the report on public agencies utilizing National IPA/Region 4 Education Service Center (ESC) contracts.

3. Consent Agenda

Mrs. Carmen Morneo recommended that Items 3A-1, 3A-2, 3A-3, 3A-4, 3A-5, 3B-1, 3B-2, and 3C-1 be presented, reviewed, and handled in one motion, one second, and one vote.

A. Administration

- 3A-1 Approval of the minutes of the Regular Meeting on April 26, 2022.
- 3A-2 Approval of the minutes of the Special-called Meeting on May 17, 2022.
- 3A-3 Approval of the minutes of the Special-called Meeting on May 31, 2022.
- 3A-4 Approval of the minutes of the Special-called Meeting on June 1, 2022.
- 3A-5 Approval of the minutes of the Special-called Meeting on June 6, 2022.

B. Business Office

- 3B-1 Approval of budget amendments.
- 3B-2 Approval of Fiscal Year 2021-2022 Financial Status Recap Report as of May 31, 2022, and Investment Portfolios as of April 30, 2022 and May 31, 2022.

C. National Intergovernmental Purchasing Alliance Company (National IPA)

- A-1 Approval of one year annual renewal contracts for the following companies:

December 2022-Two year renewal

- Mythics, Inc.

December 2022-One year annual renewal

- Ardham Technologies, Inc.
- DLT Solutions, LLC
- Hyland Software, Inc.
- ALC Schools, LLC
- Con10gency Consulting, LLC
- SouthEast Texas Regional Advisory Council

- Accurate Background, LLC
- ADP, LLC
- Sterling Talent Solutions (formerly Sterling Infosystems, Inc. dba Sterling)
- Aetna Life Insurance Company
- Continental American Insurance Company, a member of the Aflac family
- American Fidelity Assurance Company
- Ameritas Life Insurance Corp.
- ARAG Services, LLC
- Cigna Health and Life Insurance Company (CHLIC)
- Combined Ins Company d/b/a Chubb Workplace Benefit Solutions
- Humana
- Legal Access Consulting Services d/b/a The LegalEASE Group
- Medical Air Services Association Inc.
- Metropolitan Life Insurance Company
- SunLife Assurance Company of Canada
- Texas Life Insurance Company
- United Concordia Dental
- Unum Group
- Wellspring Telehealth, LLC d/b/a WellVia
- Nationwide
- Standard Insurance Company

A motion was made by Dr. Hugh Hayes and seconded by Mr. Andy Reyes to approve all consent agenda items as presented. The motion carried unanimously.

4. Action Items

A. Administration

[The Board agreed to move discussion of item 4A-1 to be held after item 2A]

4A-1 A motion was made by Dr. Hugh Hayes and seconded by Mr. Andy Reyes to approve Mrs. Carmen Moreno to serve as Chair, Mrs. Linda Tinnerman to serve as Vice-Chair, Mrs. LaVerie Wise to serve as Secretary, and Mr. Victor White to serve as Assistant Secretary. The motion carried unanimously. Mrs. Moreno continued the meeting as Chair.

4A-2 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Scotty Bass to approve the 2022–2023 Board meeting dates as presented. Dr. Pam Wells presented the proposed 2022–2023 Board Meeting dates—October 25, 2022; December 14, 2022; February 28, 2023; April 25, 2023; June 27, 2023; and August 22, 2023. Region 4 Board Meetings

are typically scheduled for Tuesdays at 11:00 a.m. in the Board Room at Region 4 Education Service Center. The motion carried unanimously.

- 4A-3 A motion was made by Mrs. Scotty Bass and seconded by Mrs. LaVerie Wise to approve the pay structure plan for 2022-2023 as proposed in the April 26, 2022 TASB Compensation Plan Review. Dr. Pam Wells presented and recommended approval of the Region 4 ESC pay structure plan for 2022–2023 based on the findings and recommendations of the Texas Association of School Boards (TASB) Compensation Plan Review that was presented to the Board at the April 26, 2022 Board Meeting. The motion carried unanimously.
- 4A-4 A motion was made by Mrs. Linda Tinnerman and seconded by Dr. Hugh Hayes to approve a 5% of the midpoint general salary increase for those employees within the Region 4 ESC salary structure, a 1% of the midpoint salary increase for employee who are at or above the pay grade maximum, a 5% salary increase for those employees on the Executive Administration Pay Plan, and a one-time supplemental payment of \$1,000 for all employees hired as of September 1, 2022. Dr. Pam Wells reviewed information regarding the approval of the Region 4 ESC compensation plan for 2022-2023. The motion carried with six (6) ayes and one (1) nay.
- 4A-5 A motion was made by Mr. Victor White and seconded by Mrs. Scotty Bass to approve the Region 4 employer contribution for health insurance coverage options for the 2022–2023 fiscal year at \$8,548 per employee annually. Dr. Robby McGowen presented information concerning Region 4 employer contribution for health insurance coverage options for 2022–2023 fiscal year. The motion carried unanimously.
- 4A-6 A motion was made by Mrs. Linda Tinnerman and seconded by Dr. Hugh Hayes to approve on first reading Localized Policy Manual Update 28 as prepared and presented by Texas Association of School Boards (TASB) Policy Services. Dr. Robby McGowen presented information regarding approval on first reading the Localized Policy Manual Update 28 prepared by Texas Association of School Boards (TASB) Policy Services. Affected policies include:
- ATTN (NOTE) GENERAL INFORMATION ABOUT THIS UPDATE
 - AD (LEGAL) MISSION/SERVICES
 - ADA (LEGAL) MISSION/SERVICES: MENTAL HEALTH
 - BBFA (LEGAL) ETHICS: CONFLICT OF INTEREST DISCLOSURES
 - CBA (LEGAL) REVENUE SOURCES: STATE
 - CBB (LEGAL) REVENUE SOURCES: FEDERAL
 - CH (LEGAL) PURCHASING AND ACQUISITION
 - CH (LOCAL) PURCHASING AND ACQUISITION
 - CHC (LEGAL) PURCHASING AND ACQUISITION: PAYMENT PROCEDURES
 - CKA (LEGAL) SAFETY PROGRAM/RISK MANAGEMENT: INSPECTIONS
 - CRD (LEGAL) INSURANCE AND ANNUITIES MANAGEMENT: HEALTH AND LIFE INSURANCE

CU (LEGAL) FACILITIES CONSTRUCTION
CU (LOCAL) FACILITIES CONSTRUCTION
CUA (LEGAL) FACILITIES CONSTRUCTION: COMPETITIVE
BIDDING
CUB (LEGAL) FACILITIES CONSTRUCTION: COMPETITIVE
SEALED PROPOSALS
CUC (LEGAL) FACILITIES CONSTRUCTION: CONSTRUCTION
MANAGER-AGENT
CUD (LEGAL) FACILITIES CONSTRUCTION: CONSTRUCTION
MANAGER-AT-RISK
CUE (LEGAL) FACILITIES CONSTRUCTION: DESIGN-BUILD
CONTRACTS
CUF (LEGAL) FACILITIES CONSTRUCTION: JOB-ORDER
CONTRACTS
DBAA (LEGAL) EMPLOYMENT REQUIREMENTS AND
RESTRICTIONS: PREEMPLOYMENT REVIEWS
DEA (LEGAL) COMPENSATION AND BENEFITS: SALARIES,
WAGES, AND STIPENDS
DEBB (LEGAL) LEAVES AND ABSENCES: MILITARY LEAVE
DG (LEGAL) EMPLOYEE RIGHTS AND PRIVILEGES
DH (LEGAL) EMPLOYEE STANDARDS OF CONDUCT
DHA (LEGAL) EMPLOYEE STANDARDS OF CONDUCT:
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND
RETALIATION
EAB (LEGAL) PUBLIC INFORMATION PROGRAM: ACCESS TO
PUBLIC INFORMATION
EABB (LEGAL) ACCESS TO PUBLIC INFORMATION: REQUESTS
FOR INFORMATION
EC (LEGAL) TECHNOLOGY RESOURCES
ECA (LEGAL) TECHNOLOGY RESOURCES: CYBERSECURITY
ED (LEGAL) RELATIONS WITH OTHER GOVERNMENTAL
ENTITIES
EE (LEGAL) USE OF ESC FACILITIES BY OUTSIDE ENTITIES
FA (LEGAL) STUDENT RECORDS

The motion carried unanimously.

- 4A-7 After discussion in Closed Session, a motion was made by Mrs. Scotty Bass and seconded by Mr. Andy Reyes to hire Dr. Rodney Watson as Executive Director effective September 1, 2022, and as Executive Director Elect, effective August 1, 2022, on the terms discussed in closed session. The motion carried unanimously.

B. Business

- 4B-1 A motion was made by Dr. Hugh Hayes and seconded by Mr. Victor White to approve funding, not to exceed \$1,350,000, allocated from 2021–2022 committed fund balance, to provide non-competitive Region 4 School Support Grants available to all eligible school districts and charter

schools within Region 4. Dr. Pam Wells presented information regarding the Region 4 School Support Grants. The motion carried unanimously.

4B-2 A motion was made by Mrs. Linda Tinnerman and seconded by Mrs. LaVerie Wise to approve a one (1) year contract with the option of four (4) one-year renewals for escWorks AWS Migration as presented. Mr. Robert Zingelmann reviewed information about the contract award for escWorks AWS Migration. Administration recommended contract award to Slalom LLC. The motion carried unanimously.

4B-3 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Linda Tinnerman to approve a one (1) year contract with the option of four (4) one-year renewals for escWorks Staffing as presented. Mr. Robert Zingelmann reviewed information about the contract award for escWorks staffing. Administration recommended contract award to Bacancy Technology LLC, DatamanUSA LLC, and Infojini Inc. The motion carried unanimously.

4B-4 A motion was made by Dr. Hugh Hayes and seconded by Mr. Victor White to approve a one (1) year contract with the option of two (2) one-year renewals for Texas Education Exchange Managed Services as presented. Mr. Robert Zingelmann reviewed information about the contract award for Texas Education Exchange Managed Services. Administration recommended contract award to Education Analytics. The motion carried unanimously.

4B-5 A motion was made by Mr. Victor White and seconded by Mrs. Scotty Bass to approve the premium for property, windstorm and equipment breakdown insurance as presented. Mr. Robert Zingelmann reviewed information about the contract award for property, windstorm and equipment breakdown insurance. Administration recommended contract award to The Hartford. The motion carried unanimously.

4B-6 A motion was made by Mrs. LaVerie Wise and seconded by Mr. Andy Reyes to approve the Administration's recommendation for PBK Architects to provide construction design, architect, and engineering services for planned building renovations as presented. Mr. Robert Zingelmann reviewed information about the Approval of PBK Architects to provide construction design, architect, and engineering services for planned building renovations. The motion carried unanimously.

C. National Intergovernmental Purchasing Alliance Company (National IPA)

4C-1 A motion was made by Mrs. LaVerie Wise and seconded by Mrs. Scotty Bass to approve a three (3) year contract with the option of two (2) one-year renewals for total cloud solutions and services as presented. Mr. Robert Zingelmann reviewed information about the contract award for total cloud solutions and services. Administration recommended contract award to CDW Government LLC; Ingram Micro Public Sector LLC; Mythics Emergent Group, Inc.; and SHI Government Solutions. The motion carried unanimously.

5. Closed Session

[The Board agreed to go into Closed Session after item 4A-1]

Mrs. Carmen Moreno requested a motion to enter into Closed Session. A motion was made by Mr. Andy Reyes and seconded by Mrs. Linda Tinnerman to enter into Closed Session to discuss employment of Executive Director, receive legal advice regarding same as well as to discuss goals and evaluation for the Executive Director. The motion carried unanimously. The Board entered Closed Session at 11:16 a.m. A motion was made by Mr. Victor White and seconded by Dr. Hugh Hayes to reconvene the Board Meeting. The Board reconvened at 11:45 a.m.

6. Adjournment

There being no further business, a motion was made by Dr. Hugh Hayes and seconded by Mr. Victor White to adjourn the meeting. Mrs. Carmen Moreno adjourned the meeting at 12:36 p.m.

Carmen J. Moreno

Chair

Leticia Wise

Secretary