

The Region 4 ESC Board of Directors' Regular Meeting Minutes
August 23, 2022
Board Room, Region 4 Education Service Center
7145 West Tidwell Road
Houston, Texas 77092

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular meeting on August 23, 2022, at 11:00 a.m. The following Board Members were in attendance: Mrs. Scotty Bass, Mrs. Linda Tinnerman, Dr. Hugh Hayes, Mr. Andy Reyes, Mrs. Carmen Moreno, Mr. Victor White, Ms. Lalla Morris, and Mrs. LaVerie Wise.

Staff members in attendance included: Dr. Pam Wells, Dr. Rodney Watson, Dr. Kelly Ingram, Dr. Robby McGowen, and Mr. Robert Zingelmann. Ms. Kristi Hernandez and Mr. Jeff Kohrman were absent.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 11:00 a.m. by Mrs. Carmen Moreno, Chair.
- B. The invocation was led by Ms. Lalla Morris. The pledges of allegiance were led by Mr. Andy Reyes.
- C. There were no comments from the public.
- D. Dr. Wells shared with the Board that Educator Preparation Solutions, Brazosport ISD, and Brazosport College have entered into a partnership in which individuals will be employed by Brazosport ISD as they simultaneously work toward their Texas teaching certification. Dr. Wells also shared that Dr. Jenny McGown, Klein ISD, has been selected as the Region 4 Superintendent of the Year, and Brazosport ISD Board of Trustees was selected as the Region 4 Board of the Year and as a Texas Honor Board, making them a finalist for Texas Outstanding Board. Lastly, Dr. Wells shared that both our Elementary Teacher of the Year, Lisa Mackay, Klein ISD, and our Secondary Teacher of the Year, Chris McLeod, Brazosport ISD, have been named state finalists.

2. Reports/Information Items

- A. Dr. Pam Wells and cabinet members shared information on the 2021-2022 Region 4 Annual Performance Report.
- B. Dr. Robby McGowen shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
- C. Dr. Robby McGowen reviewed the report on Region 4 Educator Certification interlocal agreements.
- D. Mr. Robert Zingelmann shared the report on public agencies utilizing National IPA/Region 4 Education Service Center (ESC) contracts.

3. Consent Agenda

Mrs. Carmen Moreno recommended that Items 3A-1, 3A-2, 3B-1, 3B-2, and 3C-1 be presented, reviewed, and handled in one motion, one second, and one vote.

A. Administration

3A-1 Approval of the minutes of the Regular Meeting on June 28, 2022.

3A-2 Approval and adoption on second reading of the Localized Policy Manual Update 28 prepared by Texas Association of School Boards (TASB) Policy Services. Affected policies include:

ATTN (NOTE) GENERAL INFORMATION ABOUT THIS UPDATE

AD (LEGAL) MISSION/SERVICES

ADA (LEGAL) MISSION/SERVICES: MENTAL HEALTH

BBFA (LEGAL) ETHICS: CONFLICT OF INTEREST DISCLOSURES

CBA (LEGAL) REVENUE SOURCES: STATE

CBB (LEGAL) REVENUE SOURCES: FEDERAL

CH (LEGAL) PURCHASING AND ACQUISITION

CH (LOCAL) PURCHASING AND ACQUISITION

CHC (LEGAL) PURCHASING AND ACQUISITION: PAYMENT PROCEDURES

CKA (LEGAL) SAFETY PROGRAM/RISK MANAGEMENT: INSPECTIONS

CRD (LEGAL) INSURANCE AND ANNUITIES MANAGEMENT: HEALTH AND LIFE INSURANCE

CU (LEGAL) FACILITIES CONSTRUCTION

CU (LOCAL) FACILITIES CONSTRUCTION

CUA (LEGAL) FACILITIES CONSTRUCTION: COMPETITIVE BIDDING

CUB (LEGAL) FACILITIES CONSTRUCTION: COMPETITIVE SEALED PROPOSALS

CUC (LEGAL) FACILITIES CONSTRUCTION: CONSTRUCTION MANAGER-AGENT

CUD (LEGAL) FACILITIES CONSTRUCTION: CONSTRUCTION MANAGER-AT-RISK

CUE (LEGAL) FACILITIES CONSTRUCTION: DESIGN-BUILD CONTRACTS

CUF (LEGAL) FACILITIES CONSTRUCTION: JOB-ORDER CONTRACTS

DBAA (LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: PREEMPLOYMENT REVIEWS

DEA (LEGAL) COMPENSATION AND BENEFITS: SALARIES, WAGES, AND STIPENDS

DEBB (LEGAL) LEAVES AND ABSENCES: MILITARY LEAVE

DG (LEGAL) EMPLOYEE RIGHTS AND PRIVILEGES

DH (LEGAL) EMPLOYEE STANDARDS OF CONDUCT

**DHA (LEGAL) EMPLOYEE STANDARDS OF CONDUCT:
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND
RETALIATION**
**EAB (LEGAL) PUBLIC INFORMATION PROGRAM: ACCESS TO
PUBLIC INFORMATION**
**EABB (LEGAL) ACCESS TO PUBLIC INFORMATION: REQUESTS
FOR INFORMATION**
EC (LEGAL) TECHNOLOGY RESOURCES
ECA (LEGAL) TECHNOLOGY RESOURCES: CYBERSECURITY
**ED (LEGAL) RELATIONS WITH OTHER GOVERNMENTAL
ENTITIES**
EE (LEGAL) USE OF ESC FACILITIES BY OUTSIDE ENTITIES
FA (LEGAL) STUDENT RECORDS

B. Business Office

3B-1 Approval of budget amendments.

3B-2 Approval of Fiscal Year 2021-2022 Financial Status Recap Report as of July 31, 2022, and Investment Portfolios as of June 30, 2022, and July 31, 2022.

C. National Intergovernmental Purchasing Alliance Company (National IPA)

A-1 Approval of one year annual renewal contracts for the following companies:

January 2023

- GovDeals, Inc.
- Lemons Auctioneers, LLC dba Online Pros
- Lone Star Auctioneers, Inc.

February 2023

- RL National Roofing Partners, LLC dba National Roofing Partners “NRP”
- RoofConnect Logistics, Inc. dba RoofConnect
- Weatherproofing Technologies, Inc.

A motion was made by Dr. Hugh Hayes and seconded by Mr. Andy Reyes to approve all consent agenda items as presented. The motion carried unanimously.

4. Action Items

A. Administration

4A-1 A motion was made by Ms. Lalla Morris and seconded by Mrs. Linda Tinnerman to approve the 2022–2023 Center-wide Goals as submitted. The motion carried unanimously.

B. Business

- 4B-1 A motion was made by Mrs. LaVerie Wise and seconded by Dr. Hugh Hayes to approve the proposed FY 2022-2023 budget beginning September 1, 2022, as presented. Dr. Pam Wells and Mr. Robert Zingelmann presented information regarding the proposed FY 2022-2023 budget. The motion carried unanimously.
- 4B-2 A motion was made by Mr. Victor White and seconded by Mrs. Scotty Bass to approve the Resolution to designate General Fund Balance commitments as presented. Mr. Robert Zingelmann reviewed information about the Board Resolution to designate General Fund Balance commitments. The motion carried unanimously.
- 4B-3 A motion was made by Mrs. Linda Tinnerman and seconded by Mrs. LaVerie Wise to approve the Resolution to designate Investment Officers and Lone Star/TexPool Authorized Representatives as presented. Mr. Robert Zingelmann reviewed information about the Board Resolution to designate Investment Officers and Lone Star/TexPool Authorized Representatives. The motion carried unanimously.

5. Closed Session

It was determined that Closed Session was not needed.

6. Adjournment

There being no further business, a motion was made by Mrs. Scotty Bass and seconded by Mr. Andy Reyes to adjourn the meeting. Mrs. Carmen Moreno adjourned the meeting at 11:57 a.m.



Chair



Secretary