

The Region 4 ESC Board of Directors' Regular Meeting Minutes
February 23, 2021
Board Room, Region 4 Education Service Center
7145 West Tidwell Road
Houston, Texas 77092

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular meeting on February 23, 2021, at 10:00 a.m. Due to health and safety concerns related to the COVID-19 coronavirus, this meeting was conducted by videoconference. The following Board Members were in attendance: Mrs. Scotty Bass, Dr. Hugh Hayes, Dr. Kirk Lewis, Dr. Duncan Klussmann, Mrs. Linda Tinnerman, Mrs. Carmen Moreno, and Mr. Andy Reyes. No members were absent.

Staff members in attendance included: Dr. Pam Wells, Dr. Kelly Ingram, Dr. Robby McGowen, Mr. Robert Zingelmann, and Ms. Kristi Hernandez.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 10:02 a.m. by Mrs. Scotty Bass, Chair.
- B. The invocation was led by Dr. Kirk Lewis. The pledges of allegiance were led by Mrs. Carmen Moreno.
- C. There were no comments from the public.
- D. Dr. Wells shared with the Board that on Thursday, February 4, the Commissioner of Education visited with Region 4 team members virtually in order to receive an update on two initiatives that we support –Reading Academies and School Improvement. The team members who presented were from our Instructional Services Division. She also shared that our virtual conference participant numbers are mostly consistent with what we have had in previous years with some conferences surpassing past participation numbers. Lastly, Dr. Wells shared that our Reading/Language Arts Solutions department will facilitate a virtual statewide Prekindergarten Summit in partnership with TEA and the Texas Workforce Commission in May 2021.

2. Reports/Information Items

- A. Dr. Robby McGowen shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
- B. Mr. Robert Zingelmann shared the report on public agencies utilizing National IPA/Region 4 Education Service Center (ESC) contracts.
- C. Mr. Robert Zingelmann shared the report on 2021-2022 Budget Development Calendar.

3. Consent Agenda

Mrs. Scotty Bass recommended that Items 3A-1, 3B-1, 3B-2, and 3C-1 be presented, reviewed, and handled in one motion, one second, and one vote.

- A. Administration

- 3A-1 Approval of the minutes of the Regular Meeting on December 15, 2020.
- B. Business Office
 - 3B-1 Approval of budget amendments
 - 3B-2 Approval of Fiscal Year 2020-2021 Financial Status Recap Report as of January 31, 2021, and Investment Portfolios as of December 31, 2020 and January 31, 2021.
- C. National Intergovernmental Purchasing Alliance Company (National IPA)
 - 3C-1 Approval of one year annual renewal contracts for the following companies:

July 2022

- Mackin Educational Resources

A motion was made by Mrs. Linda Tinnerman and seconded by Mr. Andy Reyes to approve all consent agenda items as presented. The motion carried unanimously.

4. Action Items

A. Administration

- 4A-1 After discussion in Closed Session a motion was made by Dr. Hugh Hayes and seconded by Mrs. Carmen Moreno to appoint Mrs. LaVerie Wise to fill the unexpired term for Region 4 Board Member—Place 3 as presented. The motion carried unanimously.
- 4A-2 A motion was made by Dr. Kirk Lewis and seconded by Dr. Hugh Hayes to affirm the Board Election for Place 5, Place 6, and Place 7 as uncontested. The motion carried unanimously.
- 4A-3 A motion was made by Mrs. Carmen Moreno and seconded by Mrs. Linda Tinnerman to approve the 2021-2022 Region 4 ESC calendar as presented. Dr. Robby McGowen presented information regarding approval of 2021-2022 Region 4 ESC calendar. The motion carried unanimously.
- 4A-4 A motion was made by Dr. Hugh Hayes and seconded by Dr. Kirk Lewis to authorize the Executive Director or designee for a period of five years from this date to negotiate final terms and enter into educator preparation interlocal agreements, including but not limited to local governmental entities under Chapter 791 of the Texas Government Code, provided that the Executive Director or designee shall report to the Board at the first available Board meeting regarding all new agreements. Dr. Robby McGowen presented information related to the approval to authorize the Executive Director or designee to negotiate final terms and enter into educator preparation interlocal agreements. The motion carried unanimously.
- 4A-5 A motion was made by Dr. Hugh Hayes and seconded by Mrs. Linda Tinnerman to approve the resolution authorizing the administration to compensate all employees for days the center was closed due to the winter storm of February 2021. Dr. Pam Wells overviewed information

about the approval of resolution authorizing the administration to compensate all employees for days the center was closed due to the winter storm of February 2021. The motion carried unanimously.

B. Business

C. National Intergovernmental Purchasing Alliance Company (National IPA)

4C-1 A motion was made by Dr. Kirk Lewis and seconded by Mrs. Linda Tinnerman to approve a three (3) year contract with the option of two (2) one-year renewals for audio visual equipment, accessories & services as presented. Mr. Robert Zingelmann reviewed information about the contract award for audio visual equipment, accessories & services. Administration recommended contract award to Audio Visual Innovations, Inc., B&H Foto and Electronics DBA B&H, and Best Buy Stores, L.P. The motion carried unanimously.

4C-2 A motion was made by Dr. Hugh Hayes and seconded by Mrs. Carmen Moreno to approve a three (3) year contract with the option of two (2) one-year renewals for learning management system as presented. Mr. Robert Zingelmann reviewed information about the contract award for learning management system. Administration recommended contract award to D2L Ltd., Instructure, Inc., and The Marick Group, LLC. The motion carried unanimously.

4C-3 A motion was made by Mrs. Linda Tinnerman and seconded by Mr. Andy Reyes to approve a three (3) year contract with the option of two (2) one-year renewals for human capital management systems and managed business solutions as presented. Mr. Robert Zingelmann reviewed information about the contract award for human capital management systems and managed business solutions. Administration recommended contract award to ADP, Carahsoft Technology Corporation and Hire Thinking Inc., dba Advantage xPO. The motion carried unanimously.

5. Closed Session

Mrs. Scotty Bass requested a motion to enter into Closed Session. A motion was made by Dr. Kirk Lewis and seconded by Mrs. Carmen Moreno to enter into Closed Session to consult with Board attorney related to Policy BBB: Board Members –Election and Appointment [Tex. Gov. Code §551.071]. The motion carried unanimously. The Board entered Closed Session at 10:19 a.m. A motion was made by Dr. Hugh Hayes and seconded by Mrs. Linda Tinnerman to reconvene the Board Meeting. The Board reconvened at 10:51 a.m.

6. Adjournment

There being no further business, a motion was made by Mrs. Carmen Moreno and seconded by Mrs. Linda Tinnerman to adjourn the meeting. Mrs. Scotty Bass adjourned the meeting at 11:12 a.m.



Chair



Secretary