

The Region 4 ESC Board of Directors' Regular Meeting Minutes
April 27, 2021
Board Room, Region 4 Education Service Center
7145 West Tidwell Road
Houston, Texas 77092

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular meeting on April 27, 2021, at 10:00 a.m. Due to health and safety concerns related to the COVID-19 coronavirus, this meeting was conducted by videoconference. The following Board Members were in attendance: Mrs. Scotty Bass, Mrs. Linda Tinnerman, Dr. Duncan Klussmann, Mrs. Carmen Moreno, Dr. Kirk Lewis, and Mrs. LaVerie Wise. Dr. Hugh Hayes and Mr. Andy Reyes were absent.

Staff members in attendance included: Dr. Pam Wells, Dr. Kelly Ingram, Dr. Robby McGowen, Mr. Robert Zingelmann, and Ms. Kristi Hernandez.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 10:00 a.m. by Mrs. Scotty Bass, Chair.
- B. The invocation was led by Mrs. Linda Tinnerman. The pledges of allegiance were led by Mrs. Carmen Moreno.
- C. There were no comments from the public.
- D. Dr. Wells shared with the Board that Region 4 has been invited to engage in new and extended content development work with Region 13 to provide professional learning supporting the original mathematics achievement academies. Dr. Wells also shared that Dr. Allegra McGrew, Director, Publishing and Digital Learning Solutions, was honored for her outstanding commitment to excellence and innovation in distance education by the Texas Distance Learning Association during the 2021 TxDLA Virtual Conference. Information about the Regional School Safety Summit was also shared. Board Members were invited to view a virtual screening and panel discussion of *A Trusted Space: Redirecting Grief to Growth*, a film created the Meadows Mental Health Policy Institute in honor of Teacher Appreciation Week and Children's Mental Health Awareness Week. Dr. Wells served as a panelist. Lastly, Dr. Wells reminded Board Members that Region 4 partnered with Randalls Pharmacy to administer COVID-19 vaccines to Region 4 employees and eligible immediate family members who requested appointments.

2. Reports/Information Items

- A. Kate Mejia, Executive Assistant to the Executive Director, administered the Oath of Office to appointed Board Member, Mrs. LaVerie Wise—Place 3.
- B. Dr. Pam Wells and Ms. Erin Kolecki from TASB shared the report on the TASB Compensation Plan review.

- C. Dr. Pam Wells and Mrs. Robert Zingelmann presented information on the 2021–2022 Budget Considerations.
 - D. Dr. Robby McGowen shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
 - E. Dr. Robby McGowen reviewed the report on Region 4 Educator Certification interlocal agreements.
 - F. Mr. Robert Zingelmann shared the report on public agencies utilizing National IPA/Region 4 Education Service Center (ESC) contracts.
3. Consent Agenda
- Mrs. Scotty Bass recommended that Items 3A-1, 3B-1, 3B-2, and 3C-1 be presented, reviewed, and handled in one motion, one second, and one vote.
- A. Administration
 - 3A-1 Approval of the minutes of the Regular Meeting on February 23, 2021.
 - B. Business Office
 - 3B-1 Approval of budget amendments.
 - 3B-2 Approval of Fiscal Year 2020-2021 Financial Status Recap Report as of March 31, 2021, and Investment Portfolios as of February 28, 2021 and March 31, 2021.
 - C. National Intergovernmental Purchasing Alliance Company (National IPA)
 - A-1 Approval of one year annual renewal contracts for the following companies:

September 2022

- CDW Government LLC
- Mythics Emergent Group, Inc.
- Companion Data Solutions, LLC
- Elite Sports Builders
- FieldTurf USA, Inc.

October 2022

- HumanWare USA, Inc.
- Lightspeed Technologies, Inc.
- Social Sentinel, Inc.

A motion was made by Mrs. Carmen Moreno and seconded by Dr. Kirk Lewis to approve all consent agenda items as presented. The motion carried unanimously.

4. Action Items
- A. Administration
 - 4A-1 A motion was made by Dr. Kirk Lewis and seconded by Mrs. LaVerie Wise to approve declaring the unopposed candidates elected to the following places on the Region 4 Board of Directors.
 - Mr. Victor White, Place 5-representing Harris County (Channelview, Crosby, Deer Park, Galena Park, Goose Creek

Consolidated, Huffman, La Porte, Pasadena, and Sheldon Independent School Districts).

- Mrs. Linda Tinnerman, Place 6-representing Chambers and Liberty Counties (Anahuac, Barbers Hill, Cleveland, Dayton, Devers, Hardin, and Tarkington Independent School Districts)
- Mrs. Carmen Moreno, Place 7-representing Galveston County (Clear Creek, Dickinson, Friendswood, Galveston, Hitchcock, Santa Fe, and Texas City Independent School Districts)

The motion carried unanimously.

B. Business

C. National Intergovernmental Purchasing Alliance Company (National IPA)

4C-1 A motion was made by Dr. Kirk Lewis and seconded by Mrs. Carmen Moreno to approve a three (3) year contract with the option of two (2) one-year renewals for apparel, uniforms, accessories, products and services as presented. Mr. Robert Zingelmann reviewed information about the contract award for apparel, uniforms, accessories, products and services. Administration recommended contract award to Galls, LLC and Servicewear Apparel, Inc. The motion carried unanimously.

4C-2 A motion was made by Mrs. Linda Tinnerman and seconded by Dr. Kirk Lewis to approve a three (3) year contract with the option of two (2) one-year renewals for technology solutions, products and services as presented. Mr. Robert Zingelmann reviewed information about the contract award for technology solutions, products and services. Administration recommended contract award to CDW Government LLC, GovConnection, Inc. dba Connection - Public Sector Solutions, HP Inc., Iron Bow Technologies, LLC, Office Depot, LLC, ThunderCat Technology, LLC, and World Wide Technology. The motion carried unanimously.

5. Closed Session

Mrs. Scotty Bass requested a motion to enter into Closed Session. A motion was made by Mrs. Carmen Moreno and seconded by Mrs. LaVerie Wise to enter into Closed Session to discuss duties of Executive Director in response to COVID-19 public health emergency and consultation with Board attorney regarding related legal issues [Tex. Gov. Code §551.071 and § 551.074], discuss legal issues related to state and federal grant process with Board attorney [Tex. Gov. Code § 551.071], and to discuss goals and evaluation of the Executive Director [Tex. Gov. Code §551.074]. The motion carried unanimously. The Board entered Closed Session at 11:06 a.m. A motion was made by Dr. Kirk Lewis and seconded by Dr. Duncan Klussmann to reconvene the Board Meeting. The Board reconvened at 11:55 a.m.

6. Adjournment

There being no further business, a motion was made by Dr. Duncan Klussmann and seconded by Dr. Kirk Lewis to adjourn the meeting. Mrs. Scotty Bass adjourned the meeting at 11:57 a.m.

Handwritten signature of Margaret L. Bass in blue ink, written over a horizontal line.

Chair

Handwritten signature of Linda Innerman in blue ink, written over a horizontal line.

Secretary