

**The Region 4 ESC Board of Directors' Regular Meeting Minutes**  
**October 28, 2025**  
**Board Room**  
**7145 West Tidwell Road**  
**Houston, Texas 77092**

The Region 4 Education Service Center (Region 4) Board of Directors met in a Regular Meeting on October 28, 2025, at 11:00 a.m. The following Board Members were in attendance: Mrs. LaVerie Wise, Mrs. Scotty Bass, Mr. Andy Reyes, and Mrs. Carmen Moreno. Ms. Lalla Morris attended virtually. Mrs. Linda Tinnerman and Mr. Victor White were absent.

Staff members in attendance included: Dr. Rodney Watson, Dr. Kelly Ingram, Dr. Jennifer Brock, Ms. Stephanie Noriega, Dr. Jorgannie Carter, Dr. Julie Hill, Mr. Mike Houser, Mr. Paul Castro, and Dr. Melody Goffney.

Kate Mejia served as recording secretary.

1. General Items

- A. The meeting was called to order at 11:07 a.m. by Mrs. LaVerie Wise, Vice-Chair.
- B. The invocation was led by Mrs. Scotty Bass. The pledges of allegiance were led by Mrs. Carmen Moreno.
- C. There were no comments from the public.
- D. Dr. Watson shared with the Board that the new school year was kicked off with the Accountability Impact Summit. Dr. Watson shared that Dr. Roosevelt Nivens was selected to be the Texas Superintendent of the Year for 2025 and that the Region 4 Elementary Teacher of the Year was named the Texas Teacher of the Year. He also shared that Region 4 led three sessions supporting Charter School leaders at the Texas Public Charter School Association Conference. Lastly, Dr. Watson reviewed the first partner-focused event held at Region 4, the Common Grounds Coffee Meeting.

2. Reports/Information Items

- A. Kate Mejia, Senior Executive Assistant to the Executive Director, administered the Oath of Office to reappointed Charter Schools Member, Ms. Lalla Morris.
- B. Dr. Melody Goffney shared the report on personnel matters, including employment, retirement, and termination of full-time or part-time employees.
- C. Dr. Jorgannie Carter shared the report on public agencies utilizing OMNIA Partners/Region 4 Education Service Center (ESC) contracts.
- D. Dr. Jorgannie Carter reviewed the Annual Report of Cooperative Purchasing Contract Fees.
- E. Dr. Julie Hill presented the annual review of Board Policy CBF(LOCAL) Revenue Sources Investments.

3. Consent Agenda

Mrs. LaVerie Wise recommended that Items 3A-1, 3B-1, 3B-2, 3C-1, 3C-2, and 3C-3 be presented, reviewed, and handled in one motion, one second, and one vote.

- A. Administration

3A-1 Approval of the minutes of the regular meeting on August 26, 2025

B. Business Office

3B-1 Approval budget amendments.

3B-2 Approval of interim financial statement for Fiscal Year 2024–2025 and Fiscal Year 2025-2026, Financial Statement Reports as of August 31, 2025 and September 30, 2025, Monthly Investment Reports as of August 31, 2025 and September 30, 2025.

C. OMNIA Partners

3C-1 Approval of contract renewals

December 2025

- ITC Translations USA, Inc

March 2026

- Accurent, LLC
- Brightly Software, Inc.
- NeedThese
- AstroTurf Corporation
- FieldTurf USA, Inc.
- Shaw Sports Turf a brand of Shaw Integrated and Turf Solutions, Inc
- Everon, LLC
- Convergent Technologies, LLC
- Schneider Electric Buildings Americas, Inc.

April 2026

- BCI Burke Company, LLC
- Play and Park Structures
- Playcraft Systems LLC
- Daktronics, Inc.
- PaveConnect Logistics, LLC
- RL National Roofing Partners, LLC
- Weatherproofing Technologies, Inc.

3C-2 Approval of Internal Contract Renewals

November 2025

- Great Minds PBC
- Hand2mind, Inc.
- EPS US, LLC

January 2026

- Follett Content Solutions
- GL Group, LLC dba Booksource
- BookXchange, LLC

3C-3 Approval of Contract Renewal for Open Education Resources Distribution and Logistics

November 2025

- Veyer Logistics, LLC

A motion was made by Mrs. Carmen Moreno and seconded by Mrs. Scotty Bass to approve consent agenda items 3A-1, 3B-1, 3B-2, 3C-1, 3C-2, and 3C-3 as presented. The motion carried unanimously.

#### 4. Action Items

##### A. Administration

4A-1 A motion was made by Mr. Andy Reyes and seconded by Mrs. Scotty Bass to accept the resignation of Region 4 Board Member, Place 6 as presented. Dr. Rodney Watson shared information regarding the acceptance of the resignation of Region 4 Board Member, Place 6. The motion carried unanimously.

4A-2 A motion was made by Mrs. Carmen Moreno and seconded by Mrs. Scotty Bass to approve and adopt Board Policy CH(LOCAL) on the first reading as presented. Dr. Julie Hill presented information regarding the approval and adoption of Board Policy CH(LOCAL) on First Reading. The motion carried unanimously.

##### B. Business

4B-1 A motion was made by Mrs. Carmen Moreno and seconded by Mrs. Scotty Bass to approve the procured budgeted purchases that aggregate one hundred thousand dollars (\$100,000) or more as presented. Dr. Jorgannie Carter shared information regarding the ratification of procured budgeted purchases that aggregate \$100,000 or more. The motion carried unanimously.

4B-2 A motion was made by Mrs. Scotty Bass and seconded by Mr. Andy Reyes to approve the renewal of cooperative purchasing agreements with OMNIA Partners, BuyBoard, TIPS, Sourcewell, HGAC, PACE, Allied States, and Texas SmartBuy as presented. Dr. Jorgannie Carter shared information regarding approval of renewal of Cooperative Purchasing Agreements with OMNIA Partners, BuyBoard, TIPS, Sourcewell, HGAC, PACE, Allied States, and Texas SmartBuy. The motion carried unanimously.

4B-3 A motion was made by Mrs. Scotty Bass and seconded by Mrs. Carmen Moreno to approve the Interlocal Agreement between Region 4 Education Service Center and Spring Independent School District as presented. Dr. Jorgannie Carter shared information regarding the approval of an Interlocal Agreement between Region 4 Education Service Center and Spring Independent School District for the Provision of Standard and Customized Products and Services. The motion carried unanimously.

4B-4 A motion was made by Mrs. Carmen Moreno and seconded by Mr. Andy Reyes to approve a one (1) year contract with the option of four (4) one-year renewals for Open Education Resources Printing Services as presented. Dr. Jorgannie Carter shared information regarding approval of

contract award for Open Education Resources Printing Services. Administration recommends award to BR Printers, Inc; Bradford & Bigelow; Command Digital; Great Minds PBC; Lakeside Book Company; Mercury Print Production; and Sheridan . The motion carried unanimously.

4B-5 A motion was made by Mr. Andy Reyes and seconded by Ms. Lalla Morris to approve the Administration's recommendation for PBK Architects to provide Construction Design, Architect, and Engineering Services, and Furnishing, Fixtures, and Equipment Design for the Second Phase of Planned Building Renovations. Dr. Jorgannie Carter shared information regarding approval of PBK Architects to Provide Construction Design, Architect, and Engineering Services, and Furnishings, Fixtures, and Equipment Design for the Second Phase of Planned Building Renovations. The motion carried unanimously.

4B-6 A motion was made by Mrs. Carmen Moreno and seconded by Mrs. Scotty Bass to approve the Region 4 Education Service Center Investment Strategy Statement and Guidelines (October 2025), and authorize participation in TexPool Prime and the PFM Asset Management TexasTERM Program investment pools (TexasDAILY and Texas Range) in accordance with the Texas Public Funds Investment Act and Board Policy CBF(LOCAL). Dr. Jorgannie Carter shared information regarding approval of the Region 4 Education Service Center Investment Strategy Statement and Guidelines and Authorization to Participate in TexPool Prime and the PFM Asset Management Investment Pools. The motion carried unanimously.

#### C. OMNIA Partners

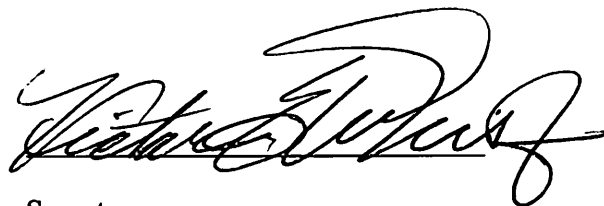
4C-1 A motion was made by Mrs. Carmen Moreno and seconded by Mr. Andy Reyes to approve a three (3) year contract with the option of two (2) one-year renewals for Human Capital Management Systems and Business Management Solutions as presented. Dr. Jorgannie Carter shared information regarding approval of contract award for Human Capital Management Systems and Business Management Solutions. Administration recommends award to ADP, Inc; Advantage xPO; and TimeClock Plus, LLC. The motion carried unanimously.

#### 5. Adjournment

There being no further business, a motion was made by Mrs. Scotty Bass and seconded by Mrs. Carmen Moreno to adjourn the meeting. Mrs. LaVerie Wise adjourned the meeting at 11:44 a.m.



Chair



Secretary