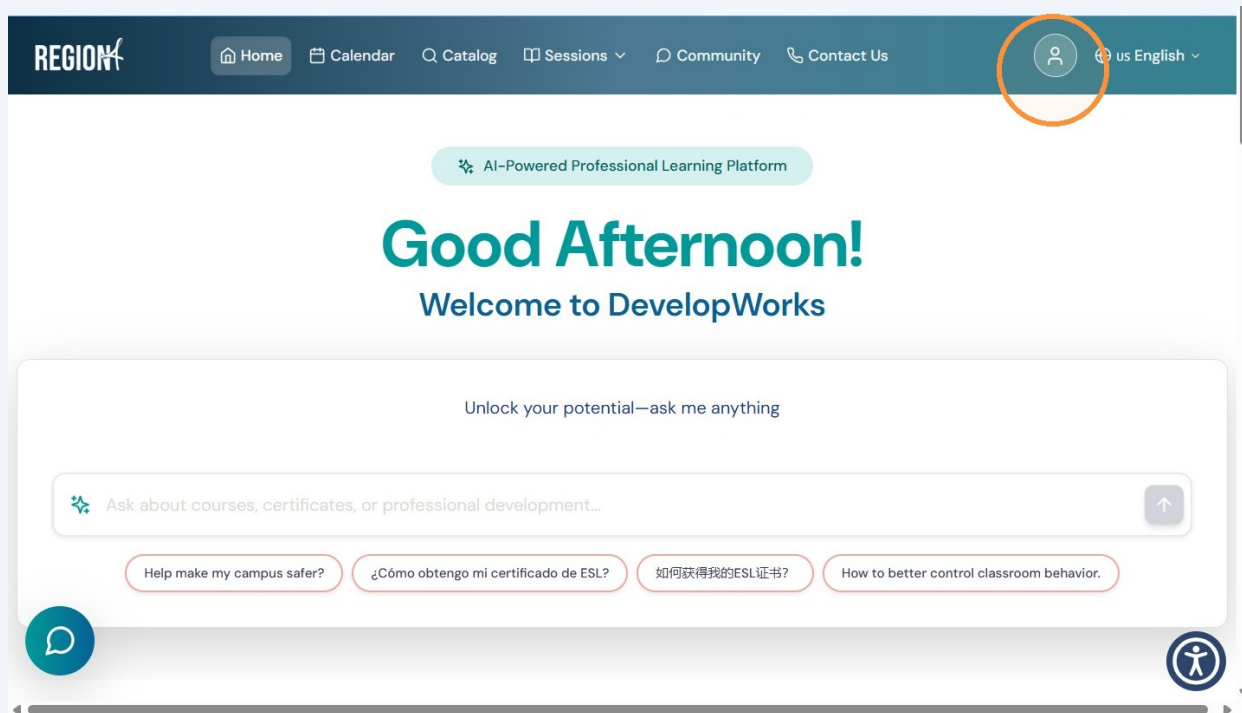


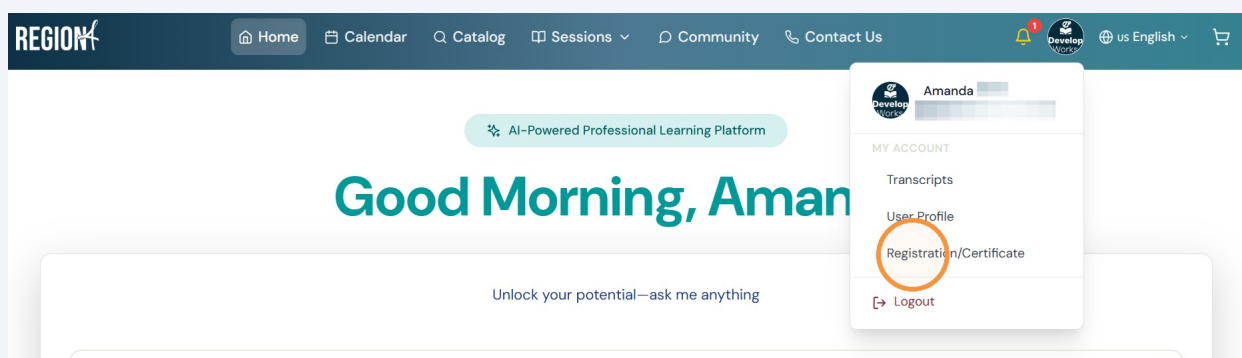
escDevelopWorks™ Participant: View Evaluation

This guide explains how to access session evaluations and receive certificates.

- 1 Navigate to the escDevelopWorks™ Participant Site and click on **User Profile** icon and sign in to the new platform.



- 2 Click on the the user-profile icon at the top right-hand corner of the page and select on **Registration/Certificate** from the drop-down menu.



3

Click **Past** to view sessions completed in the past.

The screenshot shows the 'Registration/Certificate' page on the REGION website. The navigation bar at the top includes links for Home, Calendar, Catalog, Sessions, Community, and Contact Us. The page title is 'Registration/Certificate' with a 'Back' link. Below the title, it says 'Your completed professional development sessions and certificates'. There is a 'Refresh' button. A tab bar shows 'Upcoming (1)', 'Past (185)' (circled in orange), 'Online (34)', 'Canvas (0)', and 'Waitlist (0)'. A search bar is present with the placeholder 'Search by title, session ID, location, or credits...'. Below the search bar is a 'FILTER:' section with years from 2026 to 2015. A session card for 2026 is partially visible, showing '38 sessions', a chat icon, and a 'completed' status. At the bottom right, there is a 'Download Certificate' link and a user profile icon.

4

Click **Complete Evaluation** to view the evaluation for a session.

The screenshot shows the 'Awaiting Evaluation' section. It lists two sessions: '#1812441 Creating and Facilitating Effective Presentations and Training' and '#1812367 Winning with One-on-Ones'. Each session card displays the session date, credits, and a 'Complete Evaluation' button, which is circled in orange. The first session is for Thursday, March 28, 2024, and the second is for Wednesday, January 31, 2024. Both sessions are for 1 credit.

5

Complete the required fields and click **Submit Evaluation** at the bottom of the form. The page will automatically refresh and allow you to view the session certificate. With these steps, you are able to access session evaluations and receive certificates in escDevelopWorks™.

[← Back to Registration History](#)

Session Evaluation

Session #1812441 Attendee

Please take a moment to complete this evaluation. Fields marked * are required.

Participant Information:

Position: *
— Select —

I learned about this professional development through:

☐ Printed Catalog
☐ Flyer/Brochure
☐ Word of Mouth
☐ Internet
☐ From My District
☐ Other

Other

Part 1: Please rate this training in terms of the following scale.

1. The presenter demonstrated a thorough knowledge of the subject matter.

1 5 5.0